Minutes of the Council Meeting of EDENBRIDGE TOWN COUNCIL held in Rickards Hall at 7.30pm on Monday 13 November 2017

Present: Cllrs J Barnett, Mrs J Davison, R Davison, A Layland (Vice Chairman), B Orridge, S McGregor, C Pearman, M McArthur (Chairman), J Scholey and B Todd.

In attendance: C Lane (Town Clerk), one member of the public, County Cllr Peter Lake, no members of the press.

Prior to the start of the meeting, members met with West Kent Housing regarding a review of the garages on Springfield Road.

At the start of the meeting the members paid their respects to Eileen Wickenden past Chairman of this and Sevenoaks District Council, who had recently died.

1. TO RECEIVE APOLOGIES FOR ABSENCE
Apologies for absence were received, noted and accepted from Cllrs R Bell (family commitment), T Bryant (unwell), V Maynard (unwell) and J Wooltorton (work commitment). M Robson was absent.

2. DECLARATIONS OF INTERESTS OR PREDETERMINATION
The District Council members stated that although they would be considering planning applications at this meeting they would be reconsidering them at the district level, taking into account all relevant evidence and representations there.

Cllr A Layland declared that the planning application at Frantfield was not in the proximity of his home. Cllr Mrs J Davison declared a non pecuniary interest in Edenbridge Voluntary Transport Service.

The meeting was adjourned

3. PUBLIC QUESTIONS AND STATEMENTS
A representative of Troy Town Residents’ Association raised concerns over the use and condition of land at Hilders Lane and Troy Town, which they believed was owned by a member of the Council. The group is extremely worried about current activities on the site and requested support from the Council in resolving the issues and seeking clarification on how a complaint could be lodged.

The Chairman advised that Sevenoaks District Council, as the planning authority, were already aware of the site and a letter had been sent requesting it be tidied up. All members of the Council are legally required to meet the standards required by its Code of Conduct. Complaints against individual members of the Council are dealt with by the Monitoring Officer at SDC and details of the process would be provided by the Clerk in the morning.

County Cllr Peter Lake said he would take this up at Kent County Council to see if they could help resolve any issues.

The meeting was reconvened

4. TO CONFIRM THE MINUTES OF MEETING HELD ON 11 October 2017
Resolved: that the minutes of the Council meeting held on Monday 11 October 2017 be duly signed

5. MATTERS ARISING FROM THE MINUTES FOR REPORT AND NOT ELSEWHERE ON THE AGENDA none
6. **TO CONSIDER THE CURRENT PLANNING APPLICATIONS**

Single storey rear extension. **Orchard Mere 7 Highfields Road Edenbridge KENT TN8 6JN**
Ref. No: 17/03416/HOUSE

*Members support this application*

Demolition of decking and external stairs. Installation of external insulation to existing rear dormer; re-cladding of existing rear dormer to accommodate insulation; alterations to fenestration to existing dormer and house; raise the roof slopes to increase insulation in the roof; replacement clay roof tiles to the house; and insertion of roof light to front roof slope. **Burnwithian Stick Hill Edenbridge Kent TN8 5NJ** Ref No 17/02652/HOUSE

Amended application - to raise the ridge line and roof slopes to increase insulation in the roof. Members previously supported this application

*Members support this application*

Demolition of existing conservatory and outbuilding. Erection of single storey rear extension. **18 Frant Field Edenbridge KENT TN8 5BB** Ref. No: 17/03450/HOUSE

*Members support this application*

For information
Upgrading of existing conservatory, extending the kitchen area by removing the stud wall. **31 Oak View Edenbridge KENT TN8 5JH** Ref. No: 17/03088/LDCPR, noted

Crown thin, crown lift and crown reduction to 1 oak tree. **Amberwood Swan Lane Edenbridge KENT TN8 6AT** Ref. No: 17/03344/WTPO, noted

7. **TO ADOPT THE FOLLOWING REPORTS**

7.1 **Forward Planning, 16 October**

Resolved: that the minutes presented by Cllr C Pearman be adopted

7.2 **Planning and Transportation, 23 October**

Resolved: that the minutes presented by Cllr A Layland be adopted

7.3 **Finance Committee, 23 October**

Resolved: that the minutes presented by Cllr S McGregor be adopted

7.4 **Annual Charity Meeting, Blossoms Park, 30 October**

Resolved: that the minutes presented by Cllr M McArthur be adopted

7.5 **Annual Charity Meeting, Norman Foundation, 30 October**

Resolved: that the minutes presented by Cllr M McArthur be adopted

7.6 **Annual Charity Meeting, Recreation Ground, 30 October**

Resolved: that the minutes presented by Cllr M McArthur be adopted

7.7 **Finance Committee – Grants 30 October**

Resolved: that the minutes presented by Cllr S McGregor be adopted
7.8 **County Councillor’s Report**
Cllr Peter Lake advised that he was putting together a visit to Edenbridge with the Highways Officer and wished for a representative from the Council to accompany him. Details of any issues to be raised should be provided to the Clerk prior to the meeting.

7.9 **Working Group / Delegate Reports / Clerk’s and Officers’ Reports**
7.9.1 Twinning Association Meeting 12 October, noted
7.9.2 Community Development Group, 5 October, noted
7.9.3 Business Forum Actions, noted

8. **OTHER BUSINESS**
8.1 Items referred from Committees for decision
8.1.1 Emergency Planning Committee 6 November Item 7.2 – Amateur radio licence

Resolved: to vire the additional costs of radio training from Council Contingency to Emergency Planning to cover the additional costs of radio licence training required by the group.

8.2 **Toilets CIL Provision**
A copy of the grant application form was circulated for members’ approval, further details of the RDF scheme should be available for final approval by the CIL Board at their meeting on 23 November.

Resolved: to submit the bid once the revised plans had been agreed by the Edenbridge CIL Board.

8.3 **Permission to use Market Yard car park for French Market 26 November**

Resolved: subject to the usual terms for Open Spaces Hire Agreement and conditions re insurance, risk assessments and rubbish removal being provided, permission was granted to hold a French Market in the Market Yard car park on Sunday 26 November.

8.4 **Section 106 Highways projects for Edenbridge**
Members considered the response from the Highways Schemes Project Manager following the meeting held in August. The Parking T&F group were advised to continue to look into the feasibility of a change to the entrance of the Market Yard Car park, creating more on street parking, the introduction of a 20mph speed limit, and enhanced Wayfinder signage. Members suggested that, to enforce a 20mph speed limit, it would require some element of extended flat top hump.

8.5 **SDC Trees**
Members noted that, as a further step towards agreeing the Relief Road land transfers SDC are to fell and clear the Leylandi screen at the top of the all-weather pitch at Stangrove Park, The trees are very large and impossible to properly maintain. The Town Council are to be advised when works are to be carried out, so details can be published on the Town Council website and residents kept informed. Once the land transfers have been completed, the Town Council may consider some more appropriate planting.

8.6 **Neighbourhood Plan Draft Pre-Submission Plan**
On behalf of this Council, the Neighbourhood Planning Group submitted the Draft Pre-Submission Plan to Sevenoaks District Council on 31 October. A copy is available on the Council’s Website [http://www.edenbridgetowncouncil.gov.uk/wp-content/uploads/2013/12/Draft-ENP-pre-submission-27-Oct-2017-Version-11.pdf](http://www.edenbridgetowncouncil.gov.uk/wp-content/uploads/2013/12/Draft-ENP-pre-submission-27-Oct-2017-Version-11.pdf). The document was submitted with the information previously requested from SDC still missing. Shortly after submission the District issued a notification to all Town and Parish Councils updating them on the new Sevenoaks District Local Plan and what it means for those preparing Neighbourhood Plans. They advised that their capacity to attend meetings on Neighbourhood Plans, Parish Plans or Village Design Statements would be limited for a temporary period up to April 2018, whilst they prepare a new Local Plan which will set out where, when and how much development will occur in the District up to 2035. This is...
important planning policy that will, when adopted in 2019, replace the Core Strategy 2011 and Allocations and Development Management Plan 2015.

The result of this action means that there will be new policies emerging that will need to be taken into account in the Edenbridge Neighbourhood Plan, as it will need to show its policies are in accordance with the new emerging Local Plan’s strategic policies.

Resolved: to write to the Chief Executive and Head of Planning Policy at SDC expressing this Council’s and the Neighbourhood Planning team’s deep disappointment and extreme frustration that this enforced delay. It will invalidate, at great cost in terms of finance and volunteer time, the existing policies and the new policies will need to be identified and consultations carried out once Sevenoaks has completed its plan. The information required to submit the plan was requested from the District Council in January 2017, and, if it had been provided in a timely manner, the Plan could have been submitted for examination against the old and emerging Local Plans.

8.7 KCC Budget consultation
Resolved: that Cllrs S McGregor and A Layland should complete the online response, reflecting this Council’s view that it is not necessary to increase the precept by more the a total of 4% as there is still scope for further cost savings.

8.8 Council’s response to ‘Planning for the right homes in the right places’ consultation
Cllrs Mrs J Davison, M McArthur, C Pearman and B Todd responded to this important consultation. It was available. It will influence the development of new National Planning Framework, Local and Neighbourhood Plans, and set criteria for the number of homes required.

8.9 Armed Forces Covenant
Following a request from Cllr C Pearman, via the Business Forum, the Council

Resolved: to accept the corporate Armed Forces Covenant setting out the relationship between the nation, the government and the armed forces. Recognising that the whole nation has a moral obligation to members of the armed forces and their families, and it establishes how they should expect to be treated and to demonstrate their support for the armed forces community.

The covenant’s two principles are that:

- the armed forces community should not face disadvantage compared to other citizens in the provision of public and commercial services

- special consideration is appropriate in some cases, especially for those who have given most such as the injured and the bereaved

8.10 Licensing Training
Certificates were presented to the following in recognition of their attendance at a training session delivered by Richard Wilson, Chief Officer for Environmental and Operational Services for Sevenoaks District Council, on all aspects of Licencing: Cllrs J Wooltorton, B Todd, S McGregor, M McArthur, A Layland, R Davison, J Davison, R Bell and the Clerk.

8.11 Parliamentary Boundary – Tonbridge and Malling
Resolved: members considered the proposed boundary change and did not wish to submit a response.

8.12 Feed Back on Summer Play Schemes ETC/PlayPlace and SDC/Imago
The feedback on the Summer Play from PlayPlace was circulated. The events were well attended, with a total of 408 people attended over the four sessions. The District Council provided a single session during the Easter Holidays at Rickards Hall, to which 47 children came. Members indicated that they wished to provide funding for sessions next year.
8.13 Draft Water Plan
Cllr C Pearman reported to members on the extensive documentation and recommended that this Council write expressing support, and acknowledging our lack of technical expertise, whilst recognising of the challenges which the company is facing.

8.14 Edenbridge Medical Services
Members noted the further correspondence received from a local resident, on the future of the hospital.

8.15 Grant of copyright Doug Griffin - Request from the Eden Valley Museum to use the map painted by Douglas Griffin
Resolved: in line with the families wishes, to give permission for the use the images for marketing purposes to Eden Valley Museum form the painting donated to the town council by Douglas Griffin’s

8.16 Kent Fire and Rescue Service Consultation
Resolved: that Cllr C Pearman should complete this consultation on behalf of the Council to ensure that services in Edenbridge are not diminished.

8.17 Tandridge Garden Village Land West of Edenbridge
Members were pleased to receive the correspondence from Tandridge advising them that land west of Edenbridge was no longer being considered as a reasonable alternative in the Tandridge Local Plan. Members wished to thank all residents who had assisted by submitting responses to Tandridge.

9. Press Release
Members noted that information on the Garden Village had already been put out via the council’s website and on social media.

In view of the confidential nature of the following items to be discussed, the chairman moved that the press and public be excluded from the Chamber. Public Bodies (admission to meetings) Act 1960.

10. Confidential Items
10.1 Developments in Edenbridge
Members discussed various development proposals expected to be forthcoming for the town.

The meeting closed at 9.30pm.