



Edenbridge Town Council

Town Clerk: Christine Lane CertHE Local Policy



To: Cllrs R Bell, T Bryant, Mrs J Davison, R Davison, A Layland, S McGregor, B Orridge, J Scholey, B Todd.

A meeting of the FINANCE COMMITTEE will be held in Rickards Hall at 7.45pm (or shortly after) on 19 December 2016.

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTERESTS OR PREDETERMINATION**, including any interests not already registered
3. **TO CONFIRM THE MINUTES OF THE FINANCE COMMITTEE HELD ON 28 NOVEMBER 2016**
4. **MATTERS ARISING FROM THE MINUTES FOR REPORT AND NOT COVERED ELSEWHERE (FOR INFORMATION ONLY)**
5. **FINANCIAL STATEMENT AND ANALYSIS OF RECEIPTS AND PAYMENTS**
To approve the month's Financial Statement as at 30 November 2016.
To approve the analysis of receipts and payments, and the details of invoices for payment.
To approve and accept the transfers into, out of and between accounts of the Capital Fund.
To approve the Financial Comparisons to 30 November 2016.
6. **FINANCE BUSINESS**
 - 6.1 **Draft Budget 2017/18**
 - 6.2 **Barclays Bank**
 - 6.3 **Feed In Tariff Payment for Solar Panels**
7. **FINANCE CORRESPONDENCE**
 - 7.1 **Thank you letters for Grants**
8. **PRESS RELEASE**

Members of the public are invited to attend and there is an opportunity for public questions or statements at full Council, Planning and Transportation and Open Spaces Meetings. There is no such facility at other committee meetings. Copies of the agenda and background papers, except any exempt items, are available from Doggetts Barn before the meeting and plans can be examined there (Monday – Fridays 9am – 5pm)

Council offices: Doggetts Barn, 72A High Street, Edenbridge, Kent TN8 5AR

Office hours: Monday – Friday 9.00am – 5.00pm **Tel:** (01732) 865368 **Fax:** (01732) 866749

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Finance Report December 2016

6. FINANCE BUSINESS

6.1 Draft Budget 2017/2018

A dispensation has been granted for all members to discuss the Budget

This year the Budget has been prepared under the new structure to include the 30 Year Maintenance Plan, carefully estimating realistic figures for the forthcoming year, and in line with the recommendations of the Forward Planning Committee, trying to aim for a standstill budget where possible. The outcome has resulted in a 1.93% increase to the precept. Small savings have been made throughout the Budget headings where possible, and these have then been used where increases are required. There has been a 1% uplift to Staff Costs on Open Spaces and Central Services to cover pension increases and possible salary increases.

Council

The amounts for funding under the Service Level Agreements for the Eden Valley Museum Trust (£6,000), Edenbridge Twinning Association (£500) and House Project at the Eden Centre (£7,500) were agreed at the October grants meeting.

Costs for the Summer Play Scheme for 2017 are £1,650 and include £50 extra to cover the cost of a new banner.

Contingencies have been increased to £7,500 and Depreciation has reduced to £13,000, as resolved at the Forward Planning Committee September meeting.

The amount allocated for Community Grants has remained at £7,500.

£10,000 has been allocated to the Capital Fund and £25,000 from the Capital Fund allocated towards long term maintenance which will be rebalanced when additional houses are built.

The CIL payment received in 2016/17 has been shown taking it out of the Capital Fund to enable the money to be spent in 2017/18 and to keep a balance.

Open Spaces

£41,000 has been included from the precept under the Open Spaces Budget Heading for the 10 Year Maintenance Plan, with £34,930 being transferred from the Council's Reserves. £58,000 has been included from the precept for the 30 Year Maintenance Plan. £80,000 has been removed from the 30 Year Maintenance Plan for 2017/18 for Spittals Cross Playground and put back to 2018/19 with £30,000 transferring back into Open Spaces Reserves TR Balancing 30Year Plan.

The cost for emptying another dog refuse bin has been included, as recommended at April Council and the purchase of the bin (£200) could be taken from Open Spaces purchases.

£4,000 has been included to cover emergency tree works, and £3,000 to remain in the Open Spaces Contingency Fund as recommended at Forward Planning.

£900 has been included for scanning the Cemetery books, with the cost for the back - entering of data approx. £1,900 to be considered in the 2018/19 budget.

Cost for weed killing at Nomads has been included and also the increased rental income to cover this.

The Open Spaces 10 year Maintenance Plan figures for the coming year include a 2% uplift for inflation and 5% contingencies for the planned work.

Utilities have all been increased slightly to cover increases.

£28,000 has been included in the expenditure for the revised 30 Year Maintenance Plan, including 5% contingencies as approved at November Council. £30,000 will be transferred back into the 30 Year Maintenance Plan.

£2,000 has been put into Small Project for the coming year.

£12,600 has been included from the precept under the Central Services Budget Heading for the 10 Year Maintenance Plan. £22,575 has been included from the precept for the 30 Year Maintenance Plan with the Council transferring £43,575 from Reserves.

This year the expected expenditure for the Planned Buildings Maintenance on the 10 Year Plan is £11,500. £1,100 will be transferred back into the 10 Year Maintenance Plan Reserves. £2,000 has been allocated for materials to cover minor repairs and maintenance throughout the year. All scheduled maintenance work will be taken from this heading. A total of £66,150 is budgeted for expenditure on the 30 Year Maintenance Plan.

Emergency Planning

The Emergency Planning budget has increased by £75 to cover the increased cost of the licence.

Community Warden

This heading is maintained by the Warden Steering Group. The Council agreed to continue supporting the post in 2017/18 at the unchanged amount of £6,000, with a management fee of £2,625 to be paid to the Council.

Items for consideration

A knee rail fencing at Blossoms Park has been discussed at Open Spaces meeting, but this has not been included in the budget. A new notice board at Marsh Green is also being investigated at present. Funding for these items (up to £2,000) could be found in Small Projects.

The Ransomes TG3400 trailed hydraulic 5-gang mower costing £25,600 less part-exchange £2,000 (£23,600 plus VAT) has been identified for replacement in 2017/18. It may be prudent to go ahead and purchase this with funds from 2016/17. At present there is over £25,000 left in the Depreciation Fund, £5,000 in Council contingencies, £2,000 in Open Spaces Contingencies for this year. The Depreciation Fund for 2017/18 is £13,000 and the smaller items identified for replacement in 2017/18 total just over £4,000. These items are as follows:

| | |
|-------------------------------------|-----------|
| Stihl chainsaw | £460 |
| Water bowser | £2,290 |
| Rover 18" mower | £360 |
| Rotary petrol mower | £360 |
| Stihl strimmer | £535 |
| "Billy Goat" pedestrian leaf vacuum | £1,050.50 |

Do members agree the Ransomes gang mower should be ordered and paid for from 2016/17 funds and, if so, from which Budget Headings?

The prepared draft budget being presented to the Finance has been examined by Cllr J Scholey. If members have any questions or require any explanations, please could they contact the office during normal office hours and before the meeting on Monday evening?

The prepared Draft Budget has resulted in an increase of 1.93%.

The precept would be £476,826 an increase of £2.57 (1.93%) to £136.07 per Band D household. The Tax base has increased to 3505.34 for 2017/18.

Do members accept the Draft Budget or wish to propose alternative ideas?

6.2 Barclays Bank

There have been several problems with banking arrangements since the Council moved its account to Barclays in 2015. Recently, when the RFO asked if Cllr R Todd had now been included on the mandate, Barclays responded saying Cllr M McArthur had not been verified and Cllr R Todd could not be added till this had been done. This caused a lot of unnecessary inconvenience reducing the number of signatories available to authorize payments at that time. At present only four of the six signatories on the mandate are able to approve payments online. Cllr Wooltorton who came to the initial set up meeting is still awaiting items which have been requested again, and are to be sent to the Council offices this time. Cllr Todd has also been waiting some time for items to enable authorization of payments.

6.3 Feed In Tariff Payment for Solar Panels

Members will be pleased to note that a payment of £811.65 has been received from Scottish Power for the feed in tariff on the solar panels at the depot. This covers the period from 3 November 2015 to 11 November 2016.

7. FINANCE CORRESPONDENCE

7.1 Thank you letters for Grants

Thank you letters have been received from Eden Valley Chamber of Commerce, Edenbridge Piranhas Swimming Club and Edenbridge Voluntary Transport Services. All organisations were very grateful to members and wished to express their appreciation. The letters are available with the plans for members to view.

8. PRESS RELEASE

Are there any items on the Agenda for which members would like to issue a press release?

Daphne Slater
14 December 2016

5.1 Financial Summary - Cashbook

Summary between 01/04/16 and 30/11/16 inclusive.

Balances at the start of the year

Ordinary Accounts

| | |
|--------------------------|------------|
| Barclays General Account | £40,381.79 |
| Lloyds General Account | £40,525.00 |
| Petty Cash | £200.00 |

Short Term Investment Accounts

| | |
|-------------------------------|--------------------|
| Barclays Capital Reserves | £170,068.88 |
| Barclays General Reserves | -£49,817.33 |
| Lloyds TSB - Deposit Acc | £300,000.00 |
| Nat West Business General XX | £0.00 |
| Nat West Business Reserves XX | £0.00 |
| Total | £501,358.34 |

RECEIPTS

| | Net | Vat | Gross |
|------------------------------|--------------------|------------------|--------------------|
| Council | £121,268.35 | £14.73 | £121,283.08 |
| Open Spaces | £227,124.31 | £1,313.94 | £228,438.25 |
| Central Services | £218,063.23 | £243.28 | £218,306.51 |
| Emergency Planning Committee | £2,399.79 | £0.00 | £2,399.79 |
| Community Warden | £15,620.00 | £0.00 | £15,620.00 |
| Total Receipts | £584,475.68 | £1,571.95 | £586,047.63 |

PAYMENTS

| | Net | Vat | Gross |
|------------------------------|--------------------|-------------------|--------------------|
| Council | £40,801.63 | £4,842.07 | £45,643.70 |
| Open Spaces | £138,556.34 | £12,638.04 | £151,194.38 |
| Central Services | £140,812.67 | £3,761.12 | £144,573.79 |
| Emergency Planning Committee | £2,199.79 | £439.96 | £2,639.75 |
| Community Warden | £10,443.96 | £152.14 | £10,596.10 |
| Total Payments | £332,814.39 | £21,833.33 | £354,647.72 |

Closing Balances

Ordinary Accounts

| | |
|--------------------------|------------|
| Barclays General Account | £23,208.36 |
| Lloyds General Account | £41,820.34 |
| Petty Cash | £200.00 |

Short Term Investment Accounts

| | |
|-------------------------------|--------------------|
| Barclays Capital Reserves | £172,927.64 |
| Barclays General Reserves | £194,601.91 |
| Lloyds TSB - Deposit Acc | £300,000.00 |
| Nat West Business General XX | £0.00 |
| Nat West Business Reserves XX | £0.00 |
| Total | £732,758.25 |

5.2 Received Income Transactions

between 01/11/16 and 13/12/16

Start of year 01/04/16

| Paying ref. | Received date | Tn no | Gross | Vat | Net | Details | Heading |
|--------------|---------------|-------|-----------|--------|-----------|------------------------------|---------|
| 10103 | 01/12/16 | 32185 | £1,282.71 | £0.00 | £1,282.71 | Ritagate Ltd T/A Bray | 310/1 |
| 10103 | 01/12/16 | 32186 | £240.70 | £0.00 | £240.70 | New Life Church Biggin Hill | 240 |
| 10103 | 01/12/16 | 32187 | £83.00 | £0.00 | £83.00 | Hire of Rickards Hall | 240 |
| 10103 | 01/12/16 | 32188 | £50.90 | £0.00 | £50.90 | Hire of Rickards Hall | 240 |
| 10103 | 01/12/16 | 32189 | £54.07 | £0.00 | £54.07 | Hire of Rickards Hall | 240 |
| 10103 | 01/12/16 | 32190 | £600.00 | £0.00 | £600.00 | Hire of Rickards Hall | 240 |
| 10103 | 01/12/16 | 32191 | £461.00 | £0.00 | £461.00 | E/B Rotary Club | 325/2 |
| 10103 | 01/12/16 | 32192 | £155.65 | £0.00 | £155.65 | Nomads Football Club | 310/7 |
| 10103 | 01/12/16 | 32193 | £381.10 | £0.00 | £381.10 | Eden Valley Chamber of Aviva | 310/14 |
| 10104 | 01/12/16 | 32194 | £139.10 | £6.50 | £132.60 | Sale of Brown Sacks / Other | 220/1 |
| 10104 | 01/12/16 | 32195 | £122.66 | £6.75 | £115.91 | Sale of Brown Sacks / Other | 325/1 |
| 10104 | 01/12/16 | 32196 | £104.86 | £7.75 | £97.11 | Sale of Brown Sacks / Other | 325/1 |
| DC161101 | 01/11/16 | 32197 | £76.10 | £0.00 | £76.10 | Rent of Mowshurst Garage | 310/4 |
| DC161101 | 01/11/16 | 32198 | £31.60 | £0.00 | £31.60 | PCC of Edenbridge | 240 |
| DC161122 | 22/11/16 | 32199 | £38.62 | £0.00 | £38.62 | Helen Jane School of Dance | 240 |
| DC161122 | 22/11/16 | 32200 | £115.86 | £0.00 | £115.86 | Helen Jane School of Dance | 240 |
| DC161122 | 22/11/16 | 32201 | £193.10 | £0.00 | £193.10 | Helen Jane School of Dance | 240 |
| DC161124 | 24/11/16 | 32202 | £23.70 | £0.00 | £23.70 | PCC of Edenbridge | 240 |
| Total | | | £4,154.73 | £21.00 | £4,133.73 | | |

5.3 Paid Expenditure Transactions

between 01/11/16 and 13/12/16

Start of year 01/04/16

| Cheque Heading | Paid date | Tn no | Gross | Vat | Net | Details |
|----------------|-----------|-------|------------|---------|------------|----------------------------------|
| DD161101 | 01/11/16 | 37267 | £230.00 | £0.00 | £230.00 | Sevenoaks District Council |
| DD161101 | 01/11/16 | 37270 | £445.00 | £0.00 | £445.00 | Council Tax Market Yard Car Park |
| DD161101 | 01/11/16 | 37271 | £186.00 | £0.00 | £186.00 | Council Tax Doggetts Barn |
| DD161101 | 01/11/16 | 37274 | £319.00 | £0.00 | £319.00 | Council Tax for Mowshurst Barn |
| DD161101 | 01/11/16 | 37275 | £230.00 | £0.00 | £230.00 | Council Tax Depot |
| DD161101 | 01/11/16 | 37277 | £45.00 | £0.00 | £45.00 | Council Tax Public Toilets |
| DD161101 | 01/11/16 | 37278 | £838.24 | £0.00 | £838.24 | Annual subscription |
| DD161101 | 01/11/16 | 37279 | £135.00 | £0.00 | £135.00 | Open Spaces Society |
| DD161102 | 02/11/16 | 37268 | £103.05 | £17.18 | £85.87 | Aviva |
| DD161115 | 15/11/16 | 37292 | £137.67 | £22.94 | £114.73 | Institute Of Groundsman ship |
| DD161116 | 16/11/16 | 37288 | £39.00 | £6.50 | £32.50 | Petrocell Holdings Ltd |
| DD161117 | 17/11/16 | 37266 | £9.11 | £0.00 | £9.11 | Petrocell Holdings Ltd |
| DD161117 | 17/11/16 | 37284 | £195.35 | £9.30 | £186.05 | Sage Software Limited |
| DD161117 | 17/11/16 | 37285 | £68.23 | £3.25 | £64.98 | O2 |
| DD161117 | 17/11/16 | 37286 | £191.45 | £9.12 | £182.33 | Southern Electricity |
| IB161118pen | 18/11/16 | 37289 | £4,502.44 | £0.00 | £4,502.44 | Southern Electricity |
| IB161118R | 18/11/16 | 37290 | £3,671.44 | £0.00 | £3,671.44 | KCC Pension Fund |
| DD161121 | 21/11/16 | 37287 | £89.54 | £4.26 | £85.28 | Inland Revenue |
| DD161122 | 22/11/16 | 37265 | £696.38 | £116.06 | £580.32 | Gazprom Energy |
| DD161122 | 22/11/16 | 37291 | £6.02 | £1.00 | £5.02 | E-On UK Plc |
| DD161122 | 22/11/16 | 37293 | £40.09 | £6.68 | £33.41 | Edgar's Water |
| DD161123 | 23/11/16 | 37272 | £121.00 | £0.00 | £121.00 | Contract Natural Gas Ltd |
| DD161123 | 23/11/16 | 37273 | £165.00 | £0.00 | £165.00 | Sevenoaks District Council |
| IB161124Sal | 24/11/16 | 37276 | £11,861.87 | £0.00 | £11,861.87 | Sevenoaks District Council |
| DD161125 | 25/11/16 | 37282 | £119.39 | £19.90 | £99.49 | Salaries |
| DD161125 | 25/11/16 | 37283 | £35.00 | £0.00 | £35.00 | Focus 4 U |
| DD161128 | 28/11/16 | 37269 | £16.80 | £2.80 | £14.00 | Information Commissioner |
| DD161130 | 30/11/16 | 37280 | £300.01 | £50.00 | £250.01 | O2 |
| DD161130 | 30/11/16 | 37281 | £71.40 | £11.90 | £59.50 | PTA Motoring Centres |
| Total | | | £24,868.48 | £280.89 | £24,587.59 | Petrocell Holdings Ltd |

5.1 Edenbridge Town Council

Expenditure transactions - approval list

Start of year 01/04/16

| Tn no | Cheque | Gross | Vat | Net Invoice date | Details | Cheque Total |
|-------|----------|-----------|---------|--------------------|--|--------------|
| 37294 | IB161221 | £43.20 | £7.20 | £36.00 30/11/16 | Admiral Security Systems Ltd - Replacement battery for alarm | £43.20 |
| | | £43.20 | £7.20 | £43.20 | Admiral Security Systems Ltd - Total | |
| 37295 | IB161221 | £100.79 | £16.80 | £83.99 13/12/16 | Binshop (Kingfisher Direct Ltd) - Bin for cemetery | £100.79 |
| | | £100.79 | £16.80 | £100.79 | Binshop (Kingfisher Direct Ltd) - Total | |
| 37296 | IB161221 | £252.00 | £42.00 | £210.00 25/11/16 | BSP (Knockholt) Ltd - Skip hire | £252.00 |
| | | £252.00 | £42.00 | £252.00 | BSP (Knockholt) Ltd - Total | |
| 37297 | IB161221 | £131.88 | £21.98 | £109.90 25/11/16 | Chemassist - Line marker | £131.88 |
| | | £131.88 | £21.98 | £131.88 | Chemassist - Total | |
| 37304 | IB161221 | £30.00 | £0.00 | £30.00 07/12/16 | Window Cleaning Doggetts Barn | £30.00 |
| | | £30.00 | £0.00 | £30.00 | - Total | |
| 37329 | 10087 | £230.00 | £0.00 | £230.00 01/12/16 | DVLA - Road tax wardens van | £230.00 |
| | | £230.00 | £0.00 | £230.00 | DVLA - Total | |
| 37330 | IB161221 | £520.00 | £0.00 | £520.00 13/12/16 | Elliott Jones Catering - Food - chairman's reception | £520.00 |
| | | £520.00 | £0.00 | £520.00 | Elliott Jones Catering - Total | |
| 37299 | IB161221 | £2,820.00 | £470.00 | £2,350.00 21/11/16 | Ellis Whittam Ltd - Annual subscription | |
| 37300 | IB161221 | £130.80 | £0.00 | £130.80 21/11/16 | Ellis Whittam Ltd - Insurance fee | £2,950.80 |
| | | £2,950.80 | £470.00 | £2,950.80 | Ellis Whittam Ltd - Total | |
| 37301 | IB161221 | £268.80 | £44.80 | £224.00 17/11/16 | Fairalls - Safety clothing | £268.80 |
| | | £268.80 | £44.80 | £268.80 | Fairalls - Total | |
| 37302 | IB161221 | £130.00 | £20.00 | £110.00 13/12/16 | Farringtons Jewellers - Brass plates for benches | £130.00 |
| | | £130.00 | £20.00 | £130.00 | Farringtons Jewellers - Total | |
| 37303 | IB161221 | £697.94 | £116.32 | £581.62 25/11/16 | Fleet (Line Markers) Limited - Pitchmarker | £697.94 |
| | | £697.94 | £116.32 | £697.94 | Fleet (Line Markers) Limited - Total | |
| 37305 | IB161221 | £98.55 | £0.00 | £98.55 12/12/16 | Hiero Graphics - Replacement perspex | £98.55 |
| | | £98.55 | £0.00 | £98.55 | Hiero Graphics - Total | |
| 37306 | IB161221 | £225.85 | £37.65 | £188.20 06/11/16 | Jark Industrial Ltd - Temp Groundsman | |
| 37307 | IB161221 | £225.85 | £37.66 | £188.19 13/11/16 | Jark Industrial Ltd - Temp Groundsman | |
| 37308 | IB161221 | £225.85 | £37.66 | £188.19 20/11/16 | Jark Industrial Ltd - Temp Groundsman | |

5.4 Edenbridge Town Council

Expenditure transactions - approval list

Start of year 01/04/16

| Tn no | Cheque | Gross | Vat | Net | Invoice date | Details | Cheque Total |
|-------|----------|-----------|---------|-----------|--------------|--|--------------|
| 37309 | IB161221 | £225.85 | £37.66 | £188.19 | 27/11/16 | Jark Industrial Ltd - Temp Groundsman | |
| 37310 | IB161221 | £225.85 | £37.66 | £188.19 | 04/12/16 | Jark Industrial Ltd - Temp Groundsman | £1,129.25 |
| | | £1,129.25 | £188.29 | £1,129.25 | | Jark Industrial Ltd - Total | |
| 37311 | IB161221 | £15.05 | £2.51 | £12.54 | 22/11/16 | Jewson - Claw hammer | |
| 37312 | IB161221 | £61.26 | £10.21 | £51.05 | 22/11/16 | Jewson - Bag of bulk base | |
| 37313 | IB161221 | £73.49 | £12.25 | £61.24 | 29/11/16 | Jewson - Paint & Bag of bulk base | |
| 37314 | IB161221 | £12.46 | £2.08 | £10.38 | 21/11/16 | Jewson - Hamilton performance brushes | £162.26 |
| | | £162.26 | £27.05 | £162.26 | | Jewson - Total | |
| 37315 | IB161221 | £194.37 | £32.39 | £161.98 | 09/11/16 | Kidmans - | £194.37 |
| 1 | | £172.87 | £28.81 | £144.06 | | CNCL Replacement tools | |
| 2 | | £21.50 | £3.58 | £17.92 | | OS Stihl earmuffs | |
| | | £194.37 | £32.39 | £194.37 | | Kidmans - Total | |
| 37318 | IB161221 | £744.23 | £35.44 | £708.79 | 29/11/16 | Pace Fuelcare - Gasoil for tractor | £744.23 |
| | | £744.23 | £35.44 | £744.23 | | Pace Fuelcare - Total | |
| 37319 | IB161221 | £151.20 | £25.20 | £126.00 | 22/11/16 | Pallet Handling Penshurst Ltd - Fencing items | |
| 37320 | IB161221 | £24.97 | £4.16 | £20.81 | 23/11/16 | Pallet Handling Penshurst Ltd - Fencing items | |
| 37321 | IB161221 | £44.93 | £7.49 | £37.44 | 23/11/16 | Pallet Handling Penshurst Ltd - Fencing items | £221.10 |
| | | £221.10 | £36.85 | £221.10 | | Pallet Handling Penshurst Ltd - Total | |
| 37322 | IB161221 | £133.12 | £22.19 | £110.93 | 06/12/16 | Rentokil Specialist Hygiene - Water saver contract | |
| 37323 | IB161221 | £423.32 | £70.55 | £352.77 | 24/11/16 | Rentokil Specialist Hygiene - Washroom contract | £556.44 |
| | | £556.44 | £92.74 | £556.44 | | Rentokil Specialist Hygiene - Total | |
| 37316 | IB161221 | £3,354.97 | £559.16 | £2,795.81 | 03/10/16 | S R Mercer Groundworks Ltd - Stangrove Park tarmac | |
| 37317 | IB161221 | £2,467.44 | £411.24 | £2,056.20 | 03/10/16 | S R Mercer Groundworks Ltd - Cemetery works | £5,822.41 |
| 1 | | £2,160.00 | £360.00 | £1,800.00 | | OS Cemetery wall | |
| 2 | | £307.44 | £51.24 | £256.20 | | OS Cemetery Gates | |
| | | £5,822.41 | £970.40 | £5,822.41 | | S R Mercer Groundworks Ltd - Total | |
| 37325 | IB161221 | £80.81 | £13.47 | £67.34 | 06/12/16 | Sainsburys - Wine - Chairman's reception | £80.81 |
| | | £80.81 | £13.47 | £80.81 | | Sainsburys - Total | |
| 37324 | IB161221 | £250.00 | £0.00 | £250.00 | 29/11/16 | Sevenoaks Direct Services - Garden sacks | £250.00 |
| | | £250.00 | £0.00 | £250.00 | | Sevenoaks Direct Services - Total | |

5.4 Edenbridge Town Council

Expenditure transactions - approval list

Start of year 01/04/16

| Tn no | Cheque | Gross | Vat | Net Invoice date | Details | Cheque Total |
|--------------|----------|-------------------|------------------|-------------------|--|--------------|
| 37326 | IB161221 | £23.66 | £3.94 | £19.72 30/11/16 | Solo Protect - Lone working device | £23.66 |
| | | £23.66 | £3.94 | £23.66 | Solo Protect - Total | |
| 37327 | IB161221 | £95.70 | £15.95 | £79.75 29/11/16 | Streetlights - Repairs to streetlights | £95.70 |
| | | £95.70 | £15.95 | £95.70 | Streetlights - Total | |
| 37298 | IB161221 | £760.80 | £126.80 | £634.00 28/11/16 | The Colvin Cleaning Group - Cleaning Rickards Hall | £760.80 |
| | | £760.80 | £126.80 | £760.80 | The Colvin Cleaning Group - Total | |
| 37328 | IB161221 | £47.73 | £7.95 | £39.78 23/11/16 | Vodafone - | £47.73 |
| 1 | | £18.50 | £3.08 | £15.42 | CS Property manager phone | |
| 2 | | £29.23 | £4.87 | £24.36 | CW Community Warden phone | |
| | | £47.73 | £7.95 | £47.73 | Vodafone - Total | |
| Total | | £15,542.72 | £2,290.37 | £13,252.35 | | |

5.5 Direct Debits November 2016

| Date | Supplier | Amount |
|----------------------|------------------------------------|---------------|
| 1 | Aviva | 838.24 |
| | SDC Mowshurst Store | 186.00 |
| | SDC Car Park & Public Toilets | 460.00 |
| | SDC Doggetts Barn | 445.00 |
| | SDC Depot | 319.00 |
| 2 | Petrocell | 103.05 |
| 15 | Petrocell | 137.67 |
| 16 | Sage Software | 39.00 |
| 17 | o2 broadband for iPad | 9.11 |
| | Southern Electricity Doggetts Barn | 195.35 |
| | Southern Electricity Depot | 68.23 |
| | Southern Electricity Rickards hall | 191.45 |
| | Edgars Water | 6.02 |
| 21 | Gazprom Rickards Hall | 89.54 |
| | Contract Natural Gas Doggetts Barn | 40.09 |
| 24 | E ON | 698.38 |
| 25 | SDC Rickards Hall | 165.00 |
| | SDC Market Yard | 121.00 |
| 25 | Focus 4 U | 119.39 |
| 26 | o2 Ground staff mobile | 16.80 |
| 30 | Petrocell | 300.01 |
| 16 | Inland Revenue | 3671.44 |
| 16 | KCC Pension | 4502.44 |
| 26 | Salaries | 11861.67 |
| Annual subscriptions | Open Spaces | 45.00 |
| | Institute if Groundsman | 135.00 |
| | Information Commissioners Office | 35.00 |

5.6 Fund Transfer

Capital Reserves

Transfer In: Nil

Transfer Out: Nil

Revenue reserves

Transfer In: £25,000.00

Transfer Out: Nil

5.7 Paragraphs 5.1 to 5.5 approved by resolution of the Council:

5.8 Invoices outstanding for more than 3months

Nil

5.9 Financial Comparisons

Comparisons between 1 April 2016 and 31 October 2016 Transactions with a ledger date prior to 1 April are excluded (actual amounts shown are net amounts) The balance is based on the 2016/17 Budget

| Income for the Council | Budget | Actual | Balance | Expenditure for the Council | Budget | Actual | Balance |
|------------------------|-------------------|-------------------|-------------------|---------------------------------|-------------------|------------------|------------------|
| Precept | 78,310.00 | 78,310.00 | 0.00 | Working Balance | 30,000.00 | 0.00 | 30,000.00 |
| Working Balance | 30,000.00 | | 30,000.00 | Contingencies | 5,000.00 | 0.00 | 5,000.00 |
| Contingencies | 0.00 | 0.00 | 0.00 | CIL | 0.00 | 0.00 | 0.00 |
| Grants/Capital | 0.00 | 685.84 | -685.84 | Grants | 7,500.00 | 0.00 | 7,500.00 |
| C Depreciation Fund | 0.00 | | 0.00 | Depreciation | 35,265.00 | 7,907.49 | 27,357.51 |
| Property Fund | 0.00 | | 0.00 | Edenbridge Twinning Association | 500.00 | 500.00 | 0.00 |
| C Election Expenses | 0.00 | | 0.00 | Eden Valley Museum | 5,500.00 | 5,500.00 | 0.00 |
| SDC Grant | 0.00 | | 0.00 | House Project | 7,500.00 | 7,500.00 | 0.00 |
| Neighbourhood planning | 0.00 | | 0.00 | Earmarked Funds | 1,500.00 | 5,191.84 | -3,691.84 |
| CIL | 0.00 | 41,746.88 | -41,746.88 | Property Fund | 13,120.00 | 1,100.54 | 12,019.46 |
| | | | | Summer Playscheme | 1,525.00 | 1,513.00 | 12.00 |
| | | | | Bonfire Clean Up | 900.00 | 894.94 | 5.06 |
| | 108,310.00 | 120,742.72 | -12,432.72 | | 108,310.00 | 30,107.81 | 78,202.19 |

| Income for Central Services | Budget | Actual | Balance | Expenditure for Central Services | Budget | Actual | Balance |
|------------------------------------|-------------------|-------------------|------------------|----------------------------------|-------------------|-------------------|-------------------|
| Allocation from Precept | 179,540.00 | 179,540.00 | 0.00 | Staff Costs | 157,430.00 | 94,794.29 | 62,635.71 |
| Interest (Barclays B/R) | 200.00 | 0.00 | 200.00 | Utilities | 9,345.00 | 5,764.10 | 3,580.90 |
| Interest precept | 150.00 | 0.00 | 150.00 | Services | 7,975.00 | 4,355.40 | 3,619.60 |
| VAT Reclaimed | 30,000.00 | 14,049.34 | 15,950.66 | Equipment /Tools | 4,300.00 | 2,239.96 | 2,060.04 |
| Sundry Receipts | 3,115.00 | 1,265.77 | 1,849.23 | Materials | 1,240.00 | 610.33 | 629.67 |
| Interest Lloyds Fixed Term Deposit | 2,000.00 | 1,295.34 | 704.66 | Buildings | 8,230.00 | 3,876.16 | 4,353.84 |
| Charity Account Transfers | 12,000.00 | 0.00 | 12,000.00 | 10 Year maintenance Plan | 12,000.00 | 220.00 | 11,780.00 |
| Church House | 6,050.00 | 3,090.77 | 2,959.23 | Charity Account Transfer | 12,000.00 | 0.00 | 12,000.00 |
| Rickards Hall Lettings | 12,000.00 | 10,249.65 | 1,750.35 | Other | 7,970.00 | 3,268.46 | 4,701.54 |
| WI Hall Admin | 1,860.00 | 0.00 | 1,815.00 | Church House | 4,000.00 | 1,205.47 | 2,794.53 |
| | | | | Public Toilets | 8,745.00 | 3,623.68 | 5,121.32 |
| | | | | Rickards Hall | 13,680.00 | 8,220.72 | 5,459.28 |
| | 246,915.00 | 209,490.87 | 37,424.13 | | 246,915.00 | 128,178.57 | 118,736.43 |

| Income for Open Spaces | | | Expenditure for Open Spaces | | | | |
|-------------------------------------|-------------------|-------------------|------------------------------------|--------------------------|-------------------|-------------------|-------------------|
| | Budget | Actual | Balance | | Budget | Actual | Balance |
| Allocation from Precept | 198,228.00 | 198,228.00 | 0.00 | Staff Costs | 108,400.00 | 66,951.56 | 41,448.44 |
| Cemetery Fees | 12,000.00 | 7,307.05 | 4,692.95 | Utilities | 10,930.00 | 7,950.89 | 2,979.11 |
| Rents | 11,336.00 | 12,457.91 | -1,121.91 | Services | 8,020.00 | 4,601.12 | 3,418.88 |
| Maintenance Services | 4,840.00 | 2,974.40 | 1,865.60 | Equipment/Tools | 6,000.00 | 3,034.17 | 2,965.83 |
| Solar Panels | 820.00 | 0.00 | 820.00 | Materials | 15,330.00 | 10,086.47 | 5,243.53 |
| Sundry Receipts | 9,250.00 | 8,926.93 | 323.07 | Buildings | 2,300.00 | 1,275.24 | 1,024.76 |
| 10 Year Maintenance Plan Revenue TR | 0.00 | 0.00 | 0.00 | Vehicles | 10,050.00 | 5,638.02 | 4,411.98 |
| 10 Year Maintenance Plan Capital TR | 0.00 | 0.00 | 0.00 | Contingencies | 3,000.00 | 530.00 | 2,470.00 |
| | | | | Others | 1,000.00 | 1,377.44 | -377.44 |
| | | | | Vandalism | 3,500.00 | 1,899.87 | 1,600.13 |
| | | | | Footpaths Equipment | 200.00 | 12.16 | 187.84 |
| | | | | Public Street Lighting | 10,000.00 | 4,199.62 | 5,800.38 |
| | | | | 10 Year Maintenance Plan | 57,744.00 | 20,799.93 | 36,944.07 |
| | 236,474.00 | 229,894.29 | 6,579.71 | | 236,474.00 | 128,356.49 | 108,117.51 |
| Income for Emergency Planning | | | Expenditure for Emergency Planning | | | | |
| | Budget | Actual | Balance | | Budget | Actual | Balance |
| Allocation from Precept | 200.00 | 200.00 | 0.00 | Equipment/Tools | 100.00 | 2,199.79 | -2,099.79 |
| Sundry Receipts | 0.00 | 2,199.79 | -2,199.79 | Others | 100.00 | 0.00 | 100.00 |
| | 200.00 | 2,399.79 | -2,199.79 | | 200.00 | 2,199.79 | -1,999.79 |

Councillors are reminded that although the Community Warden is employed by the Council on behalf of the Community Warden Steering Group. Any issues or concerns should be raised with them.

| Income for Community Warden | Budget | Actual | Balance | Expenditure for Community Warden | | Budget | Actual | Balance |
|------------------------------------|-------------------|-------------------|------------------|---|--|-------------------|-------------------|-------------------|
| Precept (ETC Cont) | 6,000.00 | 6,000.00 | 0.00 | Staff Costs | | 13,000.00 | 8,910.61 | 4,089.39 |
| Moat Housing | 0.00 | 1,000.00 | -1,000.00 | Management Costs | | 2,625.00 | 0.00 | 2,625.00 |
| West Kent Housing | 0.00 | 3,500.00 | -3,500.00 | Phone | | 240.00 | 116.36 | 123.64 |
| Westerham | 0.00 | 1,920.00 | -1,920.00 | CRB Check | | 0.00 | 0.00 | 0.00 |
| John Coldman trust | 5,000.00 | 1,000.00 | 4,000.00 | Sundries | | 300.00 | 164.16 | 135.84 |
| Police | 0.00 | 0.00 | 0.00 | Clothing & Supplies | | 300.00 | 118.32 | 181.68 |
| Great Stone Bridge Trust | 0.00 | 2,200.00 | -2,200.00 | Vehicle Running Costs | | 2,000.00 | 826.35 | 1,173.65 |
| KCC | 0.00 | 0.00 | 0.00 | Vehicle Purchase | | 0.00 | 0.00 | 0.00 |
| From Reserves | 9,000.00 | 0.00 | 9,000.00 | Contingency | | 1,535.00 | 0.00 | 1,535.00 |
| | 20,000.00 | 15,620.00 | 4,380.00 | | | 20,000.00 | 10,135.80 | 9,864.20 |
| Nett Balance | 611,899.00 | 578,147.67 | 33,751.33 | Nett Expenditure | | 611,899.00 | 298,978.46 | 312,920.54 |

| Edenbridge Town Council | | Individual | Amount of increase to each household per year | Tax Base | % Increase per household | Total |
|-------------------------|---------|------------|---|----------|--------------------------|-------|
| | Precept | | | | | |
| Year 10/11 | 120.09 | £0.20 | 3,626.68 | 0.17% | 435,538.00 | |
| Year 11/12 | 120.09 | £0.00 | 3,624.98 | 0.00% | 435,323.85 | |
| Year 12/13 | 120.09 | £0.00 | 3,651.85 | 0.00% | 438,552.00 | |
| Year 13/14 | 120.09 | £0.00 | 3,320.50 | 0.00% | 441,208.00 | |
| Year 14/15 | 129.58 | £9.49 | 3,383.75 | 7.90% | 438,482.00 | |
| Year 15/16 | 130.87 | £1.29 | 3,446.21 | 1.00% | 451,007.00 | |
| Year 16/17 | 133.49 | £2.62 | 3,462.90 | 2.00% | 462,278.00 | |
| Year 17/18 | 136.07 | £2.57 | 3,504.34 | 1.93% | 476,826.00 | |

(398,766+42,208 SDC Grant)
Based on no grant

This column is band D amount per household

Draft Financial Budget 2017/18

| | | 2016/17 | Actual Net | Balance | 2017/18 |
|-----------------------|----------------------------------|--------------------|--------------------|-------------------|--------------------|
| Council Income | | | | | |
| 100 | C Precept | £78,310.00 | £78,310.00 | £0.00 | £29,575.00 |
| 105 | C Working Balance | £30,000.00 | £0.00 | -£30,000.00 | £30,000.00 |
| 110 | C Contingencies | £0.00 | £0.00 | £0.00 | £0.00 |
| 115 | C Grants | £0.00 | £685.84 | £685.84 | £0.00 |
| 120 | C Depreciation Fund | £0.00 | £0.00 | £0.00 | £0.00 |
| 125 | C Capital Fund | £0.00 | £0.00 | £0.00 | £25,000.00 |
| 130 | C Election Expenses | £0.00 | £0.00 | £0.00 | £0.00 |
| 135 | C Neighbourhood Planning | £0.00 | £0.00 | £0.00 | £0.00 |
| 140 | C CIL | £0.00 | £41,746.88 | £41,746.88 | £41,746.88 |
| 145 | Capital TR inc Precept | £0.00 | £0.00 | £0.00 | £0.00 |
| | Total Income | £108,310.00 | £120,742.72 | £12,432.72 | £126,321.88 |
| Expenditure | | | | | |
| 1000 | C Working Balance | £30,000.00 | £0.00 | £30,000.00 | £30,000.00 |
| 1010 | C Contingencies | £5,000.00 | £0.00 | £5,000.00 | £7,500.00 |
| 1030 | C Grants (April 16) | £7,500.00 | £0.00 | £7,500.00 | £7,500.00 |
| 1040 | C Depreciation Equipment/tools | £35,265.00 | £7,907.49 | £27,357.51 | £13,000.00 |
| 1050 | C EdenbridgeTwinning Association | £500.00 | £500.00 | £0.00 | £500.00 |
| 1060 | C Eden Valley Museum Trust | £5,500.00 | £5,500.00 | £0.00 | £6,000.00 |
| 1070 | C House Project | £7,500.00 | £7,500.00 | £0.00 | £7,500.00 |
| 1080 | C Earmarked Funds | £1,500.00 | £5,191.84 | -£3,691.84 | £0.00 |
| 1100 | C Capital Fund | £13,120.00 | £1,100.54 | £12,019.46 | £10,000.00 |
| 1120 | C Summer Playscheme | £1,525.00 | £1,513.00 | £12.00 | £1,650.00 |
| 1130 | C Bonfire Clean Up | £900.00 | £894.94 | £5.06 | £925.00 |
| 1195 | C CIL | £0.00 | £0.00 | £0.00 | £41,746.88 |
| | Total Expenditure | £108,310.00 | £30,107.81 | £78,202.19 | £126,321.88 |

Draft Financial Budget 2017/18

| | | 2016/17 | Actual Net | Balance | 2017/18 |
|---------------------------|--|--------------------|--------------------|--------------------|--------------------|
| Open Spaces Income | | | | | |
| 300 | OS Allocation from Precept | £198,228.00 | £198,228.00 | £0.00 | £141,436.00 |
| 301 | OS Precept 10 Yr Maintenance | £0.00 | £0.00 | £0.00 | £41,000.00 |
| 302 | OS Precept 30 Yr Maintenance | £0.00 | £0.00 | £0.00 | £58,000.00 |
| 305 | OS Cemetery Fees | £12,000.00 | £7,307.05 | -£4,692.95 | £12,000.00 |
| 310 | OS Rents | £11,336.00 | £12,457.91 | £1,121.91 | £15,309.00 |
| 315 | OS Maintenance Services | £4,840.00 | £2,974.40 | -£1,865.60 | £5,180.00 |
| 320 | OS Solar Panels | £820.00 | £0.00 | -£820.00 | £850.00 |
| 325 | OS Sundry Receipts | £9,250.00 | £8,926.93 | -£323.07 | £9,250.00 |
| 330 | OS Reserves 10 Yr Maintenance Plan TF | £0.00 | £0.00 | £0.00 | £34,930.00 |
| 331 | OS 30 Yr Maintenance Plan | £0.00 | £0.00 | £0.00 | £0.00 |
| 390 | OS 10 Yr Maintenance Plan Reserves TR Balancing Fund | £0.00 | £0.00 | £0.00 | £0.00 |
| Total Income | | £236,474.00 | £229,894.29 | -£6,579.71 | £317,955.00 |
| Expenditure | | | | | |
| 3000 | OS Staff Costs | £108,400.00 | £66,951.56 | £41,448.44 | £104,050.00 |
| 3010 | OS Utilities | £10,930.00 | £7,950.89 | £2,979.11 | £11,440.00 |
| 3020 | OS Playground Repairs/Painting | £0.00 | £0.00 | £0.00 | £0.00 |
| 3030 | OS Services | £8,020.00 | £4,601.12 | £3,418.88 | £13,655.00 |
| 3040 | OS Equipment/Tools | £6,000.00 | £3,034.17 | £2,965.83 | £4,000.00 |
| 3050 | OS Materials | £15,330.00 | £10,086.47 | £5,243.53 | £17,130.00 |
| 3060 | OS Buildings | £2,300.00 | £1,275.24 | £1,024.76 | £2,100.00 |
| 3070 | OS Vehicles | £10,050.00 | £5,638.02 | £4,411.98 | £9,450.00 |
| 3080 | OS Contingencies | £3,000.00 | £530.00 | £2,470.00 | £3,000.00 |
| 3090 | OS Others | £1,000.00 | £1,377.44 | -£377.44 | £1,000.00 |
| 3100 | OS Small Projects | £0.00 | £0.00 | £0.00 | £0.00 |
| 3110 | OS Vandalism | £3,500.00 | £1,899.87 | £1,600.13 | £3,500.00 |
| 3120 | OS Footpaths Equipment | £200.00 | £12.16 | £187.84 | £200.00 |
| 3130 | OS Public Street Lighting | £10,000.00 | £4,199.62 | £5,800.38 | £8,500.00 |
| 3135 | OS Public Street Light Contract | £0.00 | £0.00 | £0.00 | £6,000.00 |
| 3140 | OS 10 Yr Maintenance Plan | £57,744.00 | £20,799.93 | £36,944.07 | £75,930.00 |
| 3141 | OS Reserves TR Balancing 10 Yr Plan | £0.00 | £0.00 | £0.00 | £0.00 |
| 3145 | OS 30 Yr Maintenance Plan | £0.00 | £0.00 | £0.00 | £28,000.00 |
| 3146 | OS Reserves TR Balancing 30 Yr Plan | £0.00 | £0.00 | £0.00 | £30,000.00 |
| Total Expenditure | | £236,474.00 | £128,356.49 | £108,117.51 | £317,955.00 |

Draft Financial Budget 2017/18

| | | 2016/17 | Actual Net | Balance | 2017/18 |
|--------------------------|--|--------------------|--------------------|--------------------|--------------------|
| Central Services | | | | | |
| Income | | | | | |
| 200 | CS Allocation from Precept | £179,540.00 | £179,540.00 | £0.00 | £165,365.00 |
| 201 | CS Precept 10 Yr Building Plan | £0.00 | £0.00 | £0.00 | £12,600.00 |
| 202 | CS Precept 30 Yr Buildings Plan | £0.00 | £0.00 | £0.00 | £22,575.00 |
| 205 | CS Interest (Barclays Base Rate Reward) | £200.00 | £0.00 | -£200.00 | £200.00 |
| 210 | CS Interest Precept | £150.00 | £0.00 | -£150.00 | £150.00 |
| 215 | CS VAT Reclaimed | £30,000.00 | £14,049.34 | -£15,950.66 | £30,000.00 |
| 220 | CS Sundry Receipts | £3,115.00 | £1,265.77 | -£1,849.23 | £3,115.00 |
| 225 | CS Interest (Lloyds Investments) | £2,000.00 | £1,295.34 | -£704.66 | £1,000.00 |
| 230 | Charity Account Transfers | £12,000.00 | £0.00 | -£12,000.00 | £12,000.00 |
| 235 | Church House | £6,050.00 | £3,090.77 | -£2,959.23 | £6,190.00 |
| 240 | Rickards Hall Lettings | £12,000.00 | £10,249.65 | -£1,750.35 | £15,000.00 |
| 245 | WI Hall Admin | £1,860.00 | £0.00 | -£1,860.00 | £1,900.00 |
| 250 | CS Reserves 10 year Maintenance Plan (TF) | £0.00 | £0.00 | £0.00 | £0.00 |
| 260 | CS Reserves 30 year Maintenance Plan | £0.00 | £0.00 | £0.00 | £43,575.00 |
| Total Income | | £246,915.00 | £209,490.87 | -£37,424.13 | £313,670.00 |
| Expenditure | | | | | |
| 2000 | CS Staff Costs | £157,430.00 | £94,794.29 | £62,635.71 | £157,480.00 |
| 2010 | CS Utilities | £9,345.00 | £5,797.51 | £3,547.49 | £9,445.00 |
| 2020 | CS Services | £7,975.00 | £4,355.40 | £3,619.60 | £7,155.00 |
| 2030 | CS Equipment/Tools | £4,300.00 | £2,239.96 | £2,060.04 | £4,300.00 |
| 2040 | CS Materials | £1,240.00 | £610.33 | £629.67 | £1,200.00 |
| 2050 | CS Buildings | £8,230.00 | £3,876.16 | £4,353.84 | £7,750.00 |
| 2060 | CS 10 Year Buildings Maintenance Plan | £12,000.00 | £220.00 | £11,780.00 | £11,500.00 |
| 2061 | CS Reserves TR 10 year Maintenance Plan | £0.00 | £0.00 | £0.00 | £1,100.00 |
| 2062 | CS 30 Yr Building Maintenance Plan | £0.00 | £0.00 | £0.00 | £22,575.00 |
| 2063 | CS Reserves TR 30 Yr Building Maintenance Plan | £0.00 | £0.00 | £0.00 | £43,575.00 |
| 2065 | CS Buildings Materials | £0.00 | £0.00 | £0.00 | £2,000.00 |
| 2070 | CS Other | £7,970.00 | £3,268.46 | £4,701.54 | £7,670.00 |
| 2100 | CS Charity Account Transfer | £12,000.00 | £0.00 | £12,000.00 | £12,000.00 |
| 2200 | Church House | £4,000.00 | £1,205.47 | £2,794.53 | £3,400.00 |
| 2210 | Public Toilets | £8,745.00 | £3,623.68 | £5,121.32 | £9,020.00 |
| 2220 | Rickards Hall | £13,680.00 | £8,220.72 | £5,459.28 | £13,500.00 |
| Total Expenditure | | £246,915.00 | £128,211.98 | £118,703.02 | £313,670.00 |

Draft Financial Budget 2017/18

| | 2016/17 | Actual Net | Balance | 2017/18 | |
|-------------------------------------|----------------------------|----------------|------------------|-------------------|----------------|
| Emergency Planning Committee | | | | | |
| Income | | | | | |
| 500 | EP Allocation from Precept | £200.00 | £200.00 | £0.00 | £275.00 |
| 505 | EP Sundry Receipts | £0.00 | £2,199.79 | £2,199.79 | £0.00 |
| Total Income | | £200.00 | £2,399.79 | £2,199.79 | £275.00 |
| Expenditure | | | | | |
| 5000 | EP Equipment/Tools | £100.00 | £2,199.79 | -£2,099.79 | £100.00 |
| 5010 | EP Others | £100.00 | £0.00 | £100.00 | £175.00 |
| Total Expenditure | | £200.00 | £2,199.79 | -£1,999.79 | £275.00 |

Draft Financial Budget 2017/18

| | 2016/17 | Actual Net | Balance | 2017/18 | |
|--------------------------|-----------------------------|-------------------|-------------------|-------------------|-------------------|
| Community Warden | | | | | |
| Income | | | | | |
| 400 | CW Precept (ETC Cont) | £6,000.00 | £6,000.00 | £0.00 | £6,000.00 |
| 405 | CW Moat Housing | £0.00 | £1,000.00 | £1,000.00 | £0.00 |
| 410 | CW West Kent Housing | £0.00 | £3,500.00 | £3,500.00 | £0.00 |
| 415 | CW Westerham | £0.00 | £1,920.00 | £1,920.00 | £0.00 |
| 420 | CW John Coldman Trust | £5,000.00 | £1,000.00 | -£4,000.00 | £1,000.00 |
| 425 | CW Police | £0.00 | £0.00 | £0.00 | £0.00 |
| 430 | CW Great Stonebridge Trust | £0.00 | £2,200.00 | £2,200.00 | £2,000.00 |
| 435 | CW KCC | £0.00 | £0.00 | £0.00 | £0.00 |
| 440 | CW Contribution for Vehicle | £0.00 | £0.00 | £0.00 | £0.00 |
| 445 | CW Reserve | £9,000.00 | £0.00 | -£9,000.00 | £10,500.00 |
| Total Income | | £20,000.00 | £15,620.00 | -£4,380.00 | £19,500.00 |
| Expenditure | | | | | |
| 4000 | CW Salary | £13,000.00 | £8,910.61 | £4,089.39 | £13,750.00 |
| 4010 | CW Management Costs | £2,625.00 | £0.00 | £2,625.00 | £2,625.00 |
| 4020 | CW Phone | £240.00 | £116.36 | £123.64 | £240.00 |
| 4030 | CW CRB Check | £0.00 | £0.00 | £0.00 | £0.00 |
| 4040 | CW Sundries | £300.00 | £164.16 | £135.84 | £300.00 |
| 4050 | CW Clothing & Supplies | £300.00 | £118.32 | £181.68 | £310.00 |
| 4060 | CW Vehicle Running Costs | £2,000.00 | £826.35 | £1,173.65 | £1,500.00 |
| 4070 | CW Vehicle Purchase | £0.00 | £0.00 | £0.00 | £0.00 |
| 4080 | CW Contingency | £1,535.00 | £0.00 | £1,535.00 | £775.00 |
| 4090 | CW Reserve | £0.00 | £0.00 | £0.00 | £0.00 |
| Total Expenditure | | £20,000.00 | £10,135.80 | £9,864.20 | £19,500.00 |

Draft Financial Budget 2017/18

| | 2016/17 | Actual Net | Balance | 2017/18 |
|--------------------------|--------------|--------------------|---------|--------------|
| Total Income | £611,899.00 | £578,147.67 | | £777,721.88 |
| Total Expenditure | £611,899.00 | £299,011.87 | | £777,721.88 |
| Total Net Balance | £0.00 | £279,135.80 | | £0.00 |