

**Minutes of the meeting of the FINANCE COMMITTEE held in Rickards Hall on Monday 20 March 2017 at 8.01pm**

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Present: Cllrs R Bell, T Bryant, A Layland, S McGregor (Chairman), B Orridge, J Scholey and B Todd.

In attendance: L Eaton (Admin Officer), D Slater (Finance Officer). No members of the press or public were present.

**1. APOLOGIES FOR ABSENCE**

Apologies for absence were received, noted and accepted from Cllrs Mrs J Davison and R Davison (holiday).

**2. DECLARATIONS OF INTEREST**

None.

**3. TO RECEIVE AND SIGN THE MINUTES OF THE FINANCE COMMITTEE HELD ON 27 FEBRUARY 2017**

Resolved: that the minutes of the Finance Committee meeting held on 27 February 2017 be signed by the Committee Chairman as a true and accurate record of the meeting.

**4. MATTERS ARISING FROM THE MINUTES FOR REPORT AND NOT COVERED ELSEWHERE (FOR INFORMATION ONLY)**

None.

**5. FINANCIAL STATEMENT AND ANALYSIS OF RECEIPTS AND PAYMENTS**

Members noted in detail the income and expenditure transactions for the month and

Resolved: that Cllrs S McGregor and R Todd should sign the Financial Statement for the end of February confirming the analysis of receipts and payments, paid expenditure transactions, and authorising the payments of unpaid expenditure transactions. To approve the financial comparisons and to accept the transfers into and out of reserve accounts.

## **5.6 Fund Transfer**

### Capital Reserves

Transfer In: Nil

Transfer Out: £77.00 Neighbourhood Plan Admin

### Revenue Reserves

Transfer In: £35,000.00

Transfer Out: Nil

## **5.7 Paragraphs 5.1 to 5.6 approved by resolution of the Council:**

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## **5.8 Invoices outstanding for more than 3months**

**None**

**6. FINANCE BUSINESS**

**6.1 Review of Annual Agreements Schedule**

A copy of the Schedule of Annual Agreements held by the Council had been circulated to members. Members

Resolved: to approve the Annual Agreements Schedule and suggested the ongoing agreements for cleaning services be reviewed.

**6.2 Business Rates 2017/2018**

Members were advised that business rates had recently been revalued and the Council had received the notifications of the charges for the coming year (2017/2018). Overall the total for all locations is £213 less than last year and is £1,200

less than budgeted figures. Members discussed the increases and

Resolved: that when setting the fees and charges in November that the £100 per annum increase for Rickards Hall should be kept in mind.

**7. FINANCE CORRESPONDENCE**

**7.1 Section 137 Expenditure for 2017/18**

The notification from NALC on Section 137 of the Local Government Act 1972, confirming the sum for parish councils in England for 2017/18 will be £7.57 per elector, was noted

**8. PRESS RELEASE**

There were no items on the agenda for which members wished to issue a press release.

The meeting closed at 8.12pm