



# Edenbridge Town Council

Town Clerk: Christine Lane CertHE Local Policy



To: Cllrs R Bell, T Bryant, Mrs J Davison, A Layland, M McArthur, S McGregor (Chairman), B Orridge, Z Roberts Smith, J Scholey (Vice Chairman) and B Todd.

**A meeting of the FINANCE COMMITTEE will be held in Rickards Hall at 7.45pm (or shortly after) on 17 December 2018.**

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## AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTERESTS OR PREDETERMINATION**, including any interests not already registered
3. **TO CONFIRM THE MINUTES OF THE FINANCE COMMITTEE HELD ON 26 NOVEMBER 2018**
4. **MATTERS ARISING FROM THE MINUTES FOR REPORT AND NOT COVERED ELSEWHERE (FOR INFORMATION ONLY)**
5. **FINANCIAL STATEMENT AND ANALYSIS OF RECEIPTS AND PAYMENTS**  
To approve the month's Financial Statement as at 30 November 2018.  
To approve the analysis of receipts and payments, and the details of invoices for payment.  
To approve and accept the transfers into, out of and between accounts of the Capital Fund.  
To approve the Financial Comparisons to 30 November 2018.
6. **FINANCE BUSINESS**
  - 6.1 **Draft Budget 2019/20**
  - 6.2 **Gatwick Airport's Masterplan Consultation**
  - 6.3 **Kent Community Domestic Abuse Programme (Kent CDAP)**
  - 6.4 **Council's Investment**
7. **FINANCE CORRESPONDENCE**
  - 7.1 **Thank you letters for Grants**
  - 7.2 **Charity Commission News**
8. **PRESS RELEASE**

Members of the public are invited to attend and there is an opportunity for public questions or statements at full Council, Planning and Transportation and Open Spaces Meetings. There is no such facility at other committee meetings. Copies of the agenda and background papers, except any exempt items, are available from Doggetts Barn before the meeting and plans can be examined there (Monday – Fridays 9am – 5pm).

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**Council offices:** Doggetts Barn, 72A High Street, Edenbridge, Kent TN8 5AR

**Office hours:** Monday – Friday 9.00am – 5.00pm **Tel:** (01732) 865368 **Fax:** (01732) 866749

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## Finance Report December 2018

### 6. FINANCE BUSINESS

#### 6.1 Draft Budget 2019/2020

##### **A dispensation has been granted for all members to discuss the Budget**

This year the Budget has been prepared to including the 10 and 30 Year Maintenance Plan, carefully estimating realistic figures for the forthcoming year, and in line with the recommendations of the Forward Planning Committee, aiming for no more than a 3% increase to the precept. Small savings have been made throughout the Budget headings where possible, and these have then been used where increases are required.

##### **Council**

£45,214 has been taken from the Capital Fund to keep the precept at 2.99%.

Contingencies have been increased by £2,275 to £10,000.

The amount allocated for Community Grants has increased by £225 to £7,725.

The amounts for funding under the Service Level Agreements for the Eden Valley Museum Trust (£6,000), Edenbridge Twinning Association (£500) and House Project at the Eden Centre (£7,500) were agreed at the October Grants meeting.

£5,000 has been included in the Capital Fund towards Election expenses.

Costs for the Summer Play Scheme for 2019 have been increased by £150 to £2,000.

The Open Spaces Committee has requested to include £15,000 in this year's budget for a replacement for the Bipper van. There is £13,000 in Depreciation in the Capital Reserves which could be used along with £2,000 from Depreciation in the Revenue Budget. Repairs to the Skate Park surface are expected to be in the region of £3,000, and would also be funded from Depreciation.

The total CIL payments received to date are excluded from the Budget Heading for Council. The RFO is going to look into setting up a separate bank account for CIL funds in the New Year.

##### **Open Spaces**

£53,205 has been included from the precept under the Open Spaces Budget Heading for the 10 Year Maintenance Plan, with £14,622 being transferred back into the Open Spaces TR Balancing 10 Year Plan for future years. Expenditure for the 10 Year Plan in 2019/20 is £38,583.

£51,130 has been included from the precept for the 30 Year Maintenance Plan. £61,190 has also been included from Open Spaces 30 Year Maintenance Plan Reserves TR Balancing Fund to cover the total expenditure of £112,320 for the coming year. This includes the Spitals Cross playground works.

There is 5% Contingencies for the Open Spaces 10 year Maintenance Plan.

Staff costs have been increased by £10,000 to cover costs for a part time groundsman in the five winter months. Provision for possible increases to the middle salary spine points next April is included, and funding for increases which applied to lower salary points last April when the Living Wage was introduced. Proportionate increases to Employers' National Insurance and Employers' Pension contributions have been included.

Utilities have been increased to cover rising costs.

Services Budget Heading is reduced as Tree maintenance, Churchyard mowing and Verti draining now are included in the 10 Year Maintenance Plan. Provision for emptying another dog refuse bin has been included.

An extra £1,000 has been put into Small Projects, Contingencies and Vandalism Budget Headings for the coming year.

The knee high rail (£1,340) at Blossoms Park will come out of Small Projects. A key locked gate at the Recreation Ground (£1,300 - £2,000) could also be funded from Small Projects.

The Equipment Budget has been increased by £2,250 to include Billy Goat trolley (£970), Stihl chainsaw (£500), two mowers (£580) and a hedge cutter/pruner (£200) as highlighted in the Asset Register and recommendations by the Open Spaces Committee.

A separate Budget Heading for the hanging baskets has been created to remove this expenditure from Materials.

There has also been uplift to the Street lighting maintenance contract and the energy costs to cover the continuous rising costs.

Costs for a replacement Flail (£5,000) would have to be taken from Council's unallocated Reserves. A Flail was purchased from Depreciation in 2016 and there is not sufficient in the Depreciation Fund as replacement is required in advance of its life expectancy.

Cemetery Income has been reduced by £1,000. Income for the Fair is included although it did not happen in July this year.

CCTV is still under investigation and no figures are available at present, it has not been included in the Budget. Members will need to consider where funding will be found if this goes ahead.

### **Central Services**

£11,884 has been included from the precept under the Central Services Budget heading for the 10 Year Maintenance Plan. This year the expected expenditure for the Planned Buildings Maintenance on the 10 Year Plan is £19,635. £7,751 will be transferred from the Central Services 10 Year Maintenance Plan Reserves. £15,433 has been included from the precept for the 30 Year Maintenance Plan. This year the expected expenditure for the Planned Buildings Maintenance on the 30 Year Plan is £41,000. £25,567 will be transferred from the Central Services 30 Year Maintenance Plan Reserves.

£2,000 has been included in Staff Costs for training of new Councillors following the election in May. Provision is also included to cover hand over period for the Admin Officer next December. Staff costs have also been uplifted to cover increased as a result of Living Wage increase last April and possible increases next April.

Phone and broadband costs have increased to cover fiber broadband installed last year.

The cost for cleaning Rickards Hall increased earlier in the year and has been included. Income for lettings has been reduced due to less hours required by pre-school in January 2018 than budget for.

Business Rates for Public Toilets apply until April 2020. Salaries for this Budget Heading have increased due to the implementation of the Living Wage last April.

### **Emergency Planning**

The Emergency Planning budget has been increased by £75 to cover the 5 year licence.

### **Community Warden**

This heading is maintained by the Warden Steering Group. The Council agreed to increase support for the post in 2018/19 to £7,000 with a management fee of £2,625 to be paid to the Council. The Steering Group have written to the Council requesting £7,000 for 2019/20.

### **Do members agree to £7000 support for 2019/20?**

The prepared draft budget being presented to the Finance Committee has been examined by Cllr J Scholey. If members have any questions or require any explanations, please could they contact the office during normal office hours before the meeting on Monday evening.

**The prepared Draft Budget has resulted in an increase of 2.99%.**

**The precept would be £513,234, an increase of £4.19 (2.99%) to £144.33 per Band D household. The Tax Base has increased to 3556.04 for 2019/20**

**Do members accept the Draft Budget or wish to propose alternative ideas?**

**6.2 Gatwick Airport's Masterplan Consultation**

The Clerk at Chiddingstone Parish Council approached Cllr Pearman regarding a leaflet drop to residents in connection with Gatwick Airport's Masterplan Consultation. A contribution of £150 from each Council is required for the delivery of leaflets. The Chairman of the Council has authorised for this payment to be made.

**Do members endorse this payment?**

**6.3 Kent Community Domestic Abuse Programme (Kent CDAP)**

The Community Safety Manager at Sevenoaks District Council has advised the Council of the above programme which is seeking funding from Parish and Town Councils. A copy of the letter outlining the content of the programme is attached. There is £667 remaining in the Grants Budget Heading.

**Do members wish to support this Programme and if so how much would they like to donate?**

**6.4 Council's Investment**

The Council's fixed term investment with Lloyds is due to mature on 10 January 2019. The amount invested at present is £250,000.00. At November Finance Committee meeting members resolved it would not be possible to invest the CIL money until Council knew how much CIL money would be spent in the next 12 months.

Rates for investments have improved slightly but still remain low and can vary from day to day.

Lloyds rates at the time of writing are as follows but cannot be guaranteed.

3 months	.9%
6 months	1.00%
12 months	1.10%

A further £50,000 is due to mature on 13 February 2019.

The RFO has attached a chart showing the current funds, and also the anticipated expenditure up to the end of April 2019 when presumably the first precept payment would be received. Funds invested until October 2019 and CIL money has been excluded. There is scope for up to £150,000 to be invested.

**How do members wish to proceed regarding the investments maturing on 10 January?**

**7. FINANCE CORRESPONDENCE**

**7.1 Thank you letters for Grants**

Thank you letters have been received from Edenbridge Voluntary Transport Services and West Kent Mediation. Both organisations were very grateful to members and wished to express their appreciation. The letters are available with the plans for members to view.

**7.2 Charity Commission News**

The latest copy of Charity Commission News is available on the following website: [ccnews@charitycommission.gsi.gov.uk](mailto:ccnews@charitycommission.gsi.gov.uk)

**8. PRESS RELEASE**

Are there any items on the Agenda for which members would like to issue a press release?

RFO

12 December 2018

## 5.1 Financial Summary - Cashbook

Summary between 01/04/18 and 30/11/18 inclusive.

Balances at the start of the year

### Ordinary Accounts

Barclays General Account	£29,632.35
Lloyds General Account	£45,891.30
Petty Cash	£200.00

### Short Term Investment Accounts

Barclays Capital Reserves	£248,058.95
Barclays General Reserves	-£18,703.40
Lloyds TSB - Deposit Acc	£300,000.00
<b>Total</b>	<b>£605,079.20</b>

RECEIPTS	Net	Vat	Gross
Council	£409,765.02	£0.00	£409,765.02
Open Spaces	£284,892.80	£1,606.05	£286,498.85
Central Services	£292,187.59	£184.67	£292,372.26
Emergency Planning Committee	£275.00	£0.00	£275.00
Community Warden	£14,800.00	£0.00	£14,800.00
<b>Total Receipts</b>	<b>£1,001,920.41</b>	<b>£1,790.72</b>	<b>£1,003,711.13</b>

PAYMENTS	Net	Vat	Gross
Council	£74,909.94	£10,310.25	£85,220.19
Open Spaces	£164,728.48	£12,905.23	£177,633.71
Central Services	£203,363.26	£13,970.57	£217,333.83
Emergency Planning Committee	£138.50	£0.00	£138.50
Community Warden	£11,237.22	£199.90	£11,437.12
<b>Total Payments</b>	<b>£454,377.40</b>	<b>£37,385.95</b>	<b>£491,763.35</b>

Closing

### Ordinary Accounts

Barclays General Account	£15,976.24
Lloyds General Account	£45,891.30
Petty Cash	£200.00

### Short Term Investment Accounts

Barclays Capital Reserves	£232,324.46
Barclays General Reserves	£322,634.98
Lloyds TSB - Deposit Acc	£500,000.00

<b>Total</b>	<b>£1,117,026.98</b>
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## 5.2 Received Income Transactions

between 01/11/18 and 11/12/18

Start of year 01/04/18

Paying Heading ref.	Received date	Tn no	Invoice	Gross	Vat	Net	Details	
10240	09/11/18	32832		£93.20	£0.00	£93.20	S Smith & Son	Cemetery Fees 305
10240	09/11/18	32833		£93.20	£0.00	£93.20	Alex Jones Funeral Directors	Cemetery Fees 305
10240	09/11/18	32834		£52.95	£0.00	£52.95	Hire of Rickards Hall	Hire of Rickards Hall 240
10240	09/11/18	32835		£32.80	£0.00	£32.80	Church House Pre-School	Hire of Rickards Hall 240
10240	09/11/18	32836		£123.55	£0.00	£123.55	Hire of Rickards Hall	Hire of Rickards Hall 240
10240	09/11/18	32837		£202.97	£0.00	£202.97	New Life Church Biggin Hill	Hire of Rickards Hall 240
10240	09/11/18	32838		£36.90	£0.00	£36.90	Hire of Rickards Hall	Hire of Rickards Hall 240
10241	09/11/18	32830		£25.00	£0.00	£25.00	Cemetery Fees	Cemetery Fees 305
10241	09/11/18	32831		£203.10	£6.50	£196.60	Sale of Brown Sacks / Other	Cemetery Fees 325/1
10242	22/11/18	32841		£25.00	£0.00	£25.00	Cemetery Fees	Cemetery Fees 305
10242	22/11/18	32842		£633.00	£0.00	£633.00	Cemetery Fees	Cemetery Fees 305
10242	22/11/18	32843		£49.20	£0.00	£49.20	Hire of Rickards Hall	Hire of Rickards Hall 240
10242	22/11/18	32844		£66.80	£0.00	£66.80	2nd Edenbridge Brownies	Hire of Rickards Hall 240
10243	22/11/18	32839		£148.70	£7.75	£140.95	Sale of Brown Sacks / Other	Cemetery Fees 325/1
10243	22/11/18	32840		£25.00	£0.00	£25.00	Cemetery Fees	Cemetery Fees 305
10244	29/11/18	32856		£186.70	£9.75	£176.95	Sale of Brown Sacks / Other	Cemetery Fees 325/1
DC181101	01/11/18	32845		£80.75	£0.00	£80.75	Rent of Mowshurst Garage	
DC181105	05/11/18	32846		£22.50	£0.00	£22.50	Eden Valley Museum Trust	Pest Control 235/2
DC181105	05/11/18	32847		£49.20	£0.00	£49.20	Eden Valley Museum Trust	Hire of Rickards Hall 240
DC181105	05/11/18	32848		£79.15	£0.00	£79.15	Memorial fee	
DC181105	05/11/18	32849		£1,129.97	£0.00	£1,129.97	Eden Valley Museum Trust	buildings Insurance 235/3
DC181105	05/11/18	32852		£57.40	£0.00	£57.40	Eden Valley Museum Trust	Hire of Rickards Hall 240
DC181113	13/11/18	32850		£15,967.76	£0.00	£15,967.76	HM Customs & Excise	VAT repayment 215
DC181121	21/11/18	32851		£800.15	£133.36	£666.79	Freshwater Group	Leathermarket maintenance 315/1
DC181122	22/11/18	32853		£2,166.60	£361.10	£1,805.50	Edenbridge Rugby Club	2nd half year rent 310/2
DC181122	22/11/18	32854		£998.40	£166.40	£832.00	Edenbridge Rugby Club	Marking of Frisbee pitches 325/2
<b>Total</b>				<b>£23,349.95</b>	<b>£684.86</b>	<b>£22,665.09</b>		

## 5.3 Paid Expenditure Transactions

Start of year 01/04/18

between 01/11/18 and 11/12/18

Cheque	Paid date	Tn no Order	Gross	Vat	Net	Details	Heading
100113	01/11/18	39198	£14.99	£2.50	£12.49	Something Special	Address book 2040/2
100113	01/11/18	39199	£50.00	£0.00	£50.00	The Cobblers Shop	Heavy duty padlock 1100
100113	01/11/18	39200	£20.00	£0.00	£20.00	Sencio	Water for security men 1100
100113	01/11/18	39201	£105.00	£0.00	£105.00	The Cobblers Shop	Heavy duty padlock 7 chain 1100
100113	01/11/18	39202	£1.46	£0.24	£1.22	Paydens	Blutac & sharpener 2040/2
100113	01/11/18	39203	£8.00	£1.33	£6.67	Waitrose	Flowers for lady - damaged dress 2070/5
10112	01/11/18	39194	£20.00	£0.00	£20.00	The Royal British Legion(E/B Branch)	Remembrance day wreath 2070/5
DD021118	02/11/18	39323	£45.00	£0.00	£45.00	Open Spaces Society	Subscription 3090/1
DD181101	01/11/18	39303	£185.00	£0.00	£185.00	Sevenoaks District Council	Non Domestic Rates Mowshurst Barn 3010/1/2
DD181101	01/11/18	39304	£258.00	£0.00	£258.00	Sevenoaks District Council	Non Domestic Rates Market Yard Car Park 3010/1/4
DD181101	01/11/18	39305	£258.00	£0.00	£258.00	Sevenoaks District Council	Non Domestic Rates PublicToilets 2210/1/1
DD181101	01/11/18	39306	£403.00	£0.00	£403.00	Sevenoaks District Council	Non Domestic Rates Doggetts Barn 2010/1
DD181101	01/11/18	39307	£317.00	£0.00	£317.00	Sevenoaks District Council	Non Domestic Rates Tax Depot 3010/1/1
DD181101	01/11/18	39321	£887.15	£0.00	£887.15	Aviva	Buildings Insurance 2050/1
DD181101	01/11/18	39322	£135.00	£0.00	£135.00	Institute Of Cemetary And Crematorium Management Petrocell Holdings Ltd	Annual subscription 3090/1
DD181115	15/11/18	39302	£91.72	£15.29	£76.43	E-On UK Plc	Ground staff fuel 3070/5
DD181115	15/11/18	39308	£964.51	£160.75	£803.76	Sage Software Limited	Public Streetlighting 3130
DD181116	16/11/18	39309	£42.60	£7.10	£35.50	SES Business Water	Payroll Software 2020/6
DD181122	22/11/18	39310	£91.97	£0.00	£91.97	SES Business Water	Water supply Forge Croft Allotments 3010/4/4/2
DD181122	22/11/18	39311	£6.00	£6.00	£0.00	SES Business Water	S/P Cemetary 3010/4/2
DD181122	22/11/18	39312	£10.00	£0.00	£10.00	SES Business Water	Water Supply Cemetary 3010/4/2
DD181122	22/11/18	39313	£15.00	£0.00	£15.00	SES Business Water	Water Supply Rickards Hall 2220/1/4
DD181122	22/11/18	39314	£32.93	£0.00	£32.93	SES Business Water	Water Supply Public Toilets 2210/1/3
DD181122	22/11/18	39315	£7.00	£0.00	£7.00	SES Business Water	Water supply Doggetts Barn 2010/4
DD181122	22/11/18	39316	£31.52	£0.00	£31.52	SES Business Water	Water supply Blossoms Park Toilets 3010/4/5
DD181122	22/11/18	39317	£10.00	£0.00	£10.00	SES Business Water	Water supply Swan Lane Allotments 3010/4/4/1
DD181123	23/11/18	39318	£180.00	£0.00	£180.00	Sevenoaks District Council	Non Domestic Rates Rickards Hall 2220/1/1
DD181123	23/11/18	39319	£143.00	£0.00	£143.00	Sevenoaks District Council	Non Domestic Rates Market Yard 3010/1/3
DD181123	23/11/18	39324	£150.06	£25.01	£125.05	Focus 4 U	Annual fee 2010/6/1
DD181126	26/11/18	39325	£35.00	£0.00	£35.00	Information Commissioner	Ground staff mobile 2070/7
DD181127	27/11/18	39320	£23.88	£3.98	£19.90	O2	Radio licence 3010/6/1
DD181130	30/11/18	39329	£112.50	£0.00	£112.50	Orcorn	

## 5.3 Paid Expenditure Transactions

Start of year 01/04/18

between 01/11/18 and 11/12/18

Cheque	Paid date	Tn no	Order	Gross	Vat	Net	Details	Heading
DD181130	30/11/18	39330		£53.03	£2.53	£50.50	British Gas	Electricity Public Toilets 2210/1/2
DD181130	30/11/18	39331		£93.29	£4.44	£88.85	British Gas	Electricity Doggetts Barn 2010/2
DD181130	30/11/18	39332		£144.23	£6.87	£137.36	British Gas	Electricity Depot 3010/2/1
DD181130	30/11/18	39333		£191.21	£9.11	£182.10	British Gas	Electricity Rickards Hall 2220/1/2
DD181130	30/11/18	39334		£338.52	£16.12	£322.40	British Gas	Gas Church House 2200/1
DD181130	30/11/18	39335		£155.08	£7.38	£147.70	British Gas	Gas Doggetts barn 2010/3
IB181116IR	16/11/18	39326		£4,231.25	£0.00	£4,231.25	Inland Revenue	2000/1/1/1
IB181121	21/11/18	39300		£233.00	£0.00	£233.00	Bridges	1030
IB181121	21/11/18	39301		£300.00	£0.00	£300.00	Evolve	1030
IB181121sal	21/11/18	39327		£13,904.14	£0.00	£13,904.14	Salaries	2000/1/1/1
IB18116Pen	16/11/18	39328		£5,166.23	£0.00	£5,166.23	KCC Pension Fund	2000/2
<b>Total</b>				<b>£29,465.27</b>	<b>£268.65</b>	<b>£29,196.62</b>		



## 5.4 Edenbridge Town Council

### Expenditure transactions - approval list

Start of year 01/04/18

Tn no	Cheque	Gross	Heading	Invoice date	Details	Cheque Total
39336	IB181219	£815.40	2220/2/3	28/11/18	The Colvin Cleaning Group - Rickards Hall cleaning	£815.40
39337	IB181219	£30.00	2020/1	04/12/18	Window Cleaning Doggetts Barn	£30.00
39338	IB181219	£4.91	3050/4	22/11/18	Jewson - Flat screws	£164.51
39339	IB181219	£72.31	3050/4	20/11/18	Jewson - Sadolin, postcrete & fence post	£164.51
39340	IB181219	£5.03	3050/4	23/11/18	Jewson - Paint	£164.51
39341	IB181219	£52.20	2210/4	05/12/18	Kent County Council Commercial Services - Toilet rolls	£114.60
39342	IB181219	£62.40		13/11/18	Kent County Council Commercial Services -	£114.60
1		£44.28	2220/4		Toilet rolls Rickards Hall	
2		£18.12	3050/4		Refuse sacks	
39343	IB181219	£65.00	2060/7	23/11/18	Homebase - Oil filled radiator	£65.00
39344	IB181219	£29.99	3110/1	23/11/18	Marine Warehouse Ltd - Throwline without mount	£29.99
39345	IB181219	£146.77	2210/2/1	04/12/18	Rentokil Specialist Hygiene - Water saver contract	£613.49
39346	IB181219	£466.72	2210/2/1	30/11/18	Rentokil Specialist Hygiene - Washroom contract	£613.49
39347	IB181219	£540.00	3050/11/8	28/11/18	Sevenoaks Direct Services - Garden sacks	£540.00
39348	IB181219	£24.61	4050/1	30/11/18	Solo Protect - Lone working device	£24.61
39349	IB181219	£10.08	2000/12	27/11/18	Collecting wildlife board	£10.08
39350	IB181219	£157.50	1040	15/11/18	Streetlights - Streetlight repairs	£302.10
39351	IB181219	£72.30	1040	15/11/18	Streetlights - Streetlight repairs	£302.10
39352	IB181219	£72.30	1040	05/11/18	Streetlights - Streetlight repairs	£302.10
39353	IB181219	£45.00		04/12/18	Surekill Pest Control Services -	£45.00
1		£22.50	2200/2		Pest control	
2		£22.50	2220/2/1		Pest control	
39354	IB181219	£40.58		26/11/18	Vodafone -	£40.58
1		£22.08	4020		Community Warden phone	
2		£18.50	2010/9		Property manager phone	
39355	IB181219	£252.00	3030/4	30/11/18	BSP (Knockholt) Ltd- Skip Hire	£252.00
39356	IB181219	£11.66	3050/4	27/11/18	Jewson - Evo stick	£164.51
39357	IB181219	£15.79	3050/4	26/11/18	Jewson - Polyfilla & screws	£164.51
39358	IB181219	£54.81	3050/4	27/11/18	Jewson - Fence post & sadolin	£164.51
39359	IB181219	£427.79	3040/2	20/11/18	Kidmans - Repair items	£1,017.79
39360	IB181219	£590.00	3040/1	30/11/18	Kidmans - Henchman Tripod ladder	£1,017.79
39361	IB181219	£67.02	3040/2	08/12/18	S&N Machinery - Repairs to pruner	£67.02
39362	100114	£530.00	3140/16/9	29/11/18	Stangrove Park board	£580.00
39363	100114	£50.00	1040	29/11/18	Cutting groves for footbridge	£580.00
39364	100115	£250.00	3070/2	01/12/18	Post Office Ltd - Vehicle tax Bipper	£250.00

**Total**

£4,962.17

## 5.5 Direct Debits November 2018

Date	Supplier	Amount
	Aviva	887.15
	SDC - Non Domestic Rates Mowshurst Barn	185.00
	SDC - Non Domestic Rates Car park & Public Toilets	516.00
	SDC - Non Domestic Rates Doggetts Barn	403.00
	SDC - Non Domestic Rates Depot	317.00
16	E.On	964.51
15	Petrocell	91.72
	Sage Software	42.60
22	SES Business Water - Forge Croft Allotments	91.97
	SES Business Water - SP Cemetery	6.00
	SES Business Water - Swan Lane Allotments	10.00
	SES Business Water - Rickards Hall	15.00
	SES Business Water -Public Toilets	32.93
	SES Business Water - Doggetts Barn	7.00
	SES Business Water -Blossoms Park Toilets	31.52
	SES Business Water - Depot	10.00
22	Focus 4 U	150.06
23	SDC - Non Domestic Rates Rickards Hall	180.00
	SDC - Non Domestic Rates Market Yard	143.00
28	o2 groundstaff mobile	23.88
	British Gas Doggetts Barn Electricity	93.29
	British Gas Rickards Hall Electricity	191.21
	British Gas Public Toilets electricity	53.03
	British Gas Depot Electricity	144.23
	British Gas Church House Gas	338.52
	British Gas Doggetts Barn Gas	155.08
Annual Direct Debits		
	Inst of Groundsman	135.00
	The Open Spaces Society	45.00
	Information Commissioner	35.00
	Ofcom	112.50
On-line payments		
19	Inland Revenue	4,231.25
19	KCC Pension	5,190.03
23	Salaries	14,511.83

## **5.6 Fund Transfer**

### **Capital Reserves**

Transfer In: Nil

Transfer Out: Nil

### **Revenue reserves**

Transfer In: Nil

Transfer Out: £22,000

## **5.7 Paragraphs 5.1 to 5.5 approved by resolution of the Council:**

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## **5.8 Invoices outstanding for more than 3months**

### 5.9 Financial Comparisons

Comparisons between 1 April 2018 and 30 November 2018 Transactions with a ledger date prior to 1 April are excluded (actual amounts shown are net amounts ) The balance is based on the 2018/19 Budget (Items in blue have been actioned on the Capital Reserves Account)

Income for the Council		Budget	Actual	Balance	Expenditure for the Council		Budget	Actual	Balance
Precept		18,762.00	18,762.00	0.00	Working Balance		30,000.00	0.00	30,000.00
Working Balance		30,000.00	0.00	30,000.00	Contingencies		7,725.00	6,19.20	7,105.80
Contingencies		0.00	0.00	0.00	Grants		7,500.00	6,833.00	667.00
Grants		0.00	295.00	-295.00	Depreciation - Equipment/tools		13,260.00	4,772.46	8,487.54
C Depreciation Fund		0.00	0.00	0.00	Edenbridge Twinning Association		500.00	500.00	0.00
Capital Fund		30,033.00	0.00	30,033.00	Eden Valley Museum		6,000.00	6,000.00	0.00
C Election Expenses		0.00	0.00	0.00	House Project		7,500.00	7,500.00	0.00
Neighbourhood planning		0.00	0.00	0.00	Earmarked Funds		0.00	0.00	0.00
CIL		53,174.75	390,708.02	-337,533.27	Capital Fund		0.00	25,729.78	-25,729.78
Capital TR Inc Precept		0.00	0.00	0.00	Summer Playscheme		1,850.00	2,138.84	-288.84
					Bonfire Clean Up		960.00	0.00	960.00
					Legal & Professional fees		3,500.00	0.00	3,500.00
					CIL		53,174.75	20,816.66	32,358.09
		<b>131,969.75</b>	<b>409,765.02</b>	<b>-277,795.27</b>			<b>131,969.75</b>	<b>74,909.94</b>	<b>57,059.81</b>
Income for Central Services		Budget	Actual	Balance	Expenditure for Central Services		Budget	Actual	Balance
Allocation from Precept		181,320.00	181,320.00	0.00	Staff Costs		166,350.00	110,499.29	55,850.71
Precept 10 Year Building Plan		12,852.00	12,852.00	0.00	Utilities		9,070.00	5,599.23	3,470.77
precept 30 Year Building Plan		23,027.00	23,027.00	0.00	Services		9,615.00	5,674.60	3,940.40
Interest (Barclays Base Rate Reward)		200.00	0.00	200.00	Equipment /Tools		3,800.00	1,865.56	1,934.44
Interest precept		50.00	0.00	50.00	Materials		1,000.00	546.81	453.19
VAT Reclaimed		25,000.00	31,935.52	-6,935.52	Buildings		7,500.00	4,581.58	2,918.42
Sundry Receipts		2,925.00	418.50	2,506.50	10 Year Buildings Maintenance Plan		12,285.00	8,370.22	3,914.78
Interest Lloyds Fixed Term Deposit		1,000.00	0.00	1,000.00	Reserves TR 10 Year Buildings Maintenance P		567.00	0.00	567.00
Charity Account Transfers		19,000.00	0.00	19,000.00	30 Year Buildings Maintenance Plan		0.00	0.00	0.00
Church House		6,190.00	3,219.97	2,970.03	Reserves TR 30 Year Buildings Maintenance P		23,027.00	0.00	23,027.00
Rickards Hall Lettings		13,000.00	7,271.68	5,728.32	Buildings Materials		2,000.00	346.93	1,653.07
WI Hall Admin		1,970.00	923.33	1,046.67	Other		6,850.00	3,750.42	3,099.58
Reserves 10 Year Maintenance Plan TF		0.00	0.00	0.00	Charity Account Transfers		19,000.00	0.00	19,000.00
Reserves 30 Year Maintenance Plan TF		0.00	0.00	0.00	Church House		3,250.00	1,976.34	1,273.66
					Public Toilets		9,000.00	4,506.86	4,493.14
					Rickards Hall		13,220.00	8,619.30	4,600.70
		<b>286,534.00</b>	<b>260,968.00</b>	<b>25,566.00</b>			<b>286,534.00</b>	<b>156,337.14</b>	<b>130,196.86</b>

Income for Open Spaces	Budget	Actual	Balance	Expenditure for Open Spaces	Budget	Actual	Balance
Allocation from Precept	152,092.00	152,092.00	0.00	Staff Costs	106,625.00	76,724.66	29,900.34
Precept 10 yr Maintenance	42,230.00	42,230.00	0.00	Utilities	12,315.00	9,992.96	2,322.04
Precept 30 yr Maintenance	59,740.00	59,740.00	0.00	Services	14,880.00	4,569.00	10,311.00
10 yr Sundry receipt	0.00	0.00	0.00	Equipment/Tools	4,250.00	1,204.15	3,045.85
Cemetery Fees	11,000.00	6,080.30	4,919.70	Materials	17,230.00	13,193.68	4,036.32
Rents	14,993.00	11,550.35	3,442.65	Buildings	2,100.00	1,638.72	461.28
Maintenance Services	5,465.00	3,482.32	1,982.68	Vehicles	4,893.69	4,893.69	0.00
Solar Panels	850.00	0.00	850.00	Contingencies	3,000.00	761.60	2,238.40
Sundry Receipts	9,500.00	8,397.12	1,102.88	Others	1,000.00	1,711.56	-711.56
Reserves 10 Year Maintenance Plan TF	2,373.00	0.00	2,373.00	Small Projects	3,000.00	860.00	2,140.00
30 Year Maintenance Plan TF	0.00	0.00	0.00	Vandalism	4,000.00	2,200.08	1,799.92
				Footpaths Equipment	200.00	0.00	200.00
				Public Street Lighting	9,500.00	5,548.53	3,951.47
				Public Street Lighting Contract	6,250.00	6,250.00	0.00
				10 Year Maintenance Plan	44,603.00	28,424.68	16,178.32
				Reserves TR Balancing 10 Yr Plan	0.00	0.00	0.00
				30 Yr Maintenance Plan	23,175.00	350.00	22,825.00
				Reserves TR Balancing 30 Yr Plan	36,565.00	0.00	36,565.00
	<b>298,243.00</b>	<b>283,572.09</b>	<b>14,670.91</b>		<b>298,243.00</b>	<b>158,323.31</b>	<b>139,919.69</b>

Income for Emergency Planning	Budget	Actual	Balance	Expenditure for Emergency Planning	Budget	Actual	Balance
Allocation from Precept	275.00	275.00	0.00	Equipment/Tools	100.00	26.00	74.00
Sundry Receipts	0.00	0.00	0.00	Others	175.00	112.50	62.50
	<b>275.00</b>	<b>275.00</b>	<b>0.00</b>	Training	0.00	0.00	0.00
					<b>275.00</b>	<b>138.50</b>	<b>136.50</b>

**Councillors are reminded that although the Community Warden is employed by the Council on behalf of the Community Warden Steering Group. Any issues or concerns should be raised with them.**

Income for Community Warden	Budget	Actual	Balance	Expenditure for Community Warden	Budget	Actual	Balance
Precept (ETC Cont)	7,000.00	7,000.00	0.00	Staff Costs	14,500.00	9,625.62	4,874.38
Moat Housing	0.00	1,000.00	-1,000.00	Management Costs	2,625.00	0.00	2,625.00
West Kent Housing	0.00	3,500.00	-3,500.00	Phone	280.00	139.15	140.85
Westerham	0.00	0.00	0.00	CRB Check	0.00	0.00	0.00
John Coldman trust	2,000.00	0.00	2,000.00	Sundries	240.00	133.48	106.52
Police	0.00	0.00	0.00	Clothing & Supplies	310.00	123.06	186.94
Great Stone Bridge Trust	3,000.00	3,000.00	0.00	Vehicle Running Costs	1,500.00	354.36	1,145.64
KCC	0.00	0.00	0.00	Vehicle Purchase	0.00	0.00	0.00
From Reserves	7,575.00	0.00	7,575.00	Training	120.00	0.00	120.00
Sundry Receipts	0.00	300.00	-300.00	CW Reserves	0.00	0.00	0.00
	<b>19,575.00</b>	<b>14,800.00</b>	<b>4,775.00</b>		<b>19,575.00</b>	<b>10,375.67</b>	<b>9,199.33</b>
<b>Nett Balance</b>	<b>736,596.75</b>	<b>969,380.11</b>	<b>-232,783.36</b>	<b>Nett Expenditure</b>	<b>736,596.75</b>	<b>400,084.56</b>	<b>336,512.19</b>

# Draft Financial Budget Comparison

Comparison between 01/04/18 and 12/12/18 inclusive.

Excludes transactions with an invoice date prior to 01/04/18

	2018/19	Revised	Actual Net	Balance	2019/20
<b>Council Income</b>					
100 C Precept	£18,762.00	£0.00	£18,762.00	£18,762.00	£12,617.00
105 C Working Balance	£30,000.00	£0.00	£0.00	£0.00	£30,000.00
110 C Contingencies	£0.00	£0.00	£0.00	£0.00	£0.00
115 C Grants	£0.00	£0.00	£295.00	£295.00	£0.00
120 C Depreciation Fund	£0.00	£0.00	£0.00	£0.00	£0.00
125 C Capital Fund	£30,033.00	£0.00	£0.00	£0.00	£45,214.00
130 C Election Expenses	£0.00	£0.00	£0.00	£0.00	£0.00
135 C Neighbourhood Planning	£0.00	£0.00	£0.00	£0.00	£0.00
140 C CIL	£53,174.75	£0.00	£390,708.02	£390,708.02	£0.00
145 Capital TR into Revenue	£0.00	£0.00	£0.00	£0.00	£0.00
<b>Total Income</b>	£131,969.75	£0.00	£409,765.02	£409,765.02	£87,831.00
<b>Expenditure</b>					
1000 C Working Balance	£30,000.00	£0.00	£0.00	£0.00	£30,000.00
1010 C Contingencies	£7,725.00	£0.00	£619.20	£619.20	£10,000.00
1030 C Grants (April 18)	£7,500.00	£0.00	£6,833.00	£6,833.00	£7,725.00
1040 C Depreciation Equipment/tools	£13,260.00	£0.00	£4,772.46	£4,772.46	£14,511.00
1050 C Edenbridge Twinning Association	£500.00	£0.00	£500.00	£500.00	£500.00
1060 C Eden Valley Museum Trust	£6,000.00	£0.00	£6,000.00	£6,000.00	£6,000.00
1070 C House Project	£7,500.00	£0.00	£7,500.00	£7,500.00	£7,500.00
1080 C Earmarked Funds	£0.00	£0.00	£0.00	£0.00	£0.00
1100 C Capital Fund	£0.00	£0.00	£25,729.78	£25,729.78	£5,000.00
1120 C Summer Playscheme	£1,850.00	£0.00	£2,138.84	£2,138.84	£2,000.00
1130 C Bonfire Clean Up	£960.00	£0.00	£0.00	£0.00	£990.00
1140 Capital transfer	£0.00	£0.00	£0.00	£0.00	£0.00
1150 Legal & Professional fees	£3,500.00	£0.00	£0.00	£0.00	£3,605.00
1195 C CIL	£53,174.75	£0.00	£20,816.66	£20,816.66	£0.00
<b>Total Expenditure</b>	£131,969.75	£0.00	£74,909.94	£74,909.94	£87,831.00

# Draft Financial Budget Comparison

Comparison between 01/04/18 and 12/12/18 inclusive.  
Excludes transactions with an invoice date prior to 01/04/18

	2018/19	Revised	Actual Net	Balance	2019/20
<b>Open Spaces Income</b>					
300 OS Allocation from Precept	£152,092.00	£0.00	£152,092.00	£152,092.00	£165,160.00
301 OS Precept 10 Yr Maintenance	£42,230.00	£0.00	£42,230.00	£42,230.00	£53,205.00
302 OS Precept 30 Yr Maintenance	£59,740.00	£0.00	£59,740.00	£59,740.00	£51,130.00
304 OS 10 yr Sundry Receipt	£0.00	£0.00	£0.00	£0.00	£0.00
305 OS Cemetery Fees	£11,000.00	£0.00	£6,080.30	£6,080.30	£10,000.00
310 OS Rents	£14,993.00	£0.00	£11,550.35	£11,550.35	£16,480.00
315 OS Maintenance Services	£5,465.00	£0.00	£3,482.32	£3,482.32	£5,465.00
320 OS Solar Panels	£850.00	£0.00	£0.00	£0.00	£900.00
325 OS Sundry Receipts	£9,500.00	£0.00	£8,397.12	£8,397.12	£9,500.00
330 OS Reserves 10 Yr Maintenance Plan TF	£2,373.00	£0.00	£0.00	£0.00	£0.00
390 OS 30 Yr Maintenance Plan Reserves TR Balancing Fund	£0.00	£0.00	£0.00	£0.00	£61,190.00
<b>Total Income</b>	£298,243.00	£0.00	£283,572.09	£283,572.09	£373,030.00
<b>Expenditure</b>					
3000 OS Staff Costs	£106,625.00	£0.00	£76,724.66	£76,724.66	£116,425.00
3010 OS Utilities	£12,315.00	£0.00	£9,992.96	£9,992.96	£13,490.00
3020 OS Playground Repairs/Painting	£0.00	£0.00	£0.00	£0.00	£0.00
3030 OS Services	£14,880.00	£0.00	£4,569.00	£4,569.00	£5,545.00
3040 OS Equipment/Tools	£4,250.00	£0.00	£1,204.15	£1,204.15	£6,500.00
3050 OS Materials	£17,230.00	£0.00	£13,193.68	£13,193.68	£14,035.00
3055 Hanging Baskets & Plants	£0.00	£0.00	£0.00	£0.00	£6,065.00
3060 OS Buildings	£2,100.00	£0.00	£1,638.72	£1,638.72	£2,225.00
3070 OS Vehicles	£9,550.00	£0.00	£4,893.69	£4,893.69	£10,150.00
3080 OS Contingencies	£3,000.00	£0.00	£761.60	£761.60	£4,000.00
3090 OS Others	£1,000.00	£0.00	£1,711.56	£1,711.56	£1,120.00
3100 OS Small Projects	£3,000.00	£0.00	£860.00	£860.00	£4,000.00



# Draft Financial Budget Comparison

Comparison between 01/04/18 and 12/12/18 inclusive.  
Excludes transactions with an invoice date prior to 01/04/18

	2018/19	Revised	Actual Net	Balance	2019/20
3110 OS Vandalism	£4,000.00	£0.00	£2,200.08	-£2,200.08	£5,000.00
3120 OS Footpaths Equipment	£200.00	£0.00	£0.00	£0.00	£200.00
3130 OS Public Street Lighting	£9,500.00	£0.00	£5,548.53	-£5,548.53	£10,000.00
3135 OS Public Street Light Contract	£6,250.00	£0.00	£6,250.00	-£6,250.00	£6,800.00
3140 OS 10 Yr Maintenance Plan	£44,603.00	£0.00	£28,424.68	-£28,424.68	£38,583.00
3141 OS Reserves TR Balancing 10 Yr Plan	£0.00	£0.00	£0.00	£0.00	£14,622.00
3142 Contingencies 10yr plan 5%	£0.00	£0.00	£0.00	£0.00	£1,950.00
3145 OS 30 Yr Maintenance Plan	£23,175.00	£0.00	£350.00	-£350.00	£112,320.00
3146 OS Reserves TR Balancing 30 Yr Plan	£36,565.00	£0.00	£0.00	£0.00	£0.00
<b>Total Expenditure</b>	<b>£298,243.00</b>	<b>£0.00</b>	<b>£158,323.31</b>	<b>-£158,323.31</b>	<b>£373,030.00</b>

# Draft Financial Budget Comparison

Comparison between 01/04/18 and 12/12/18 inclusive.  
Excludes transactions with an invoice date prior to 01/04/18

	2018/19	Revised	Actual Net	Balance	2019/20
<b>Central Services</b>					
<b>Income</b>					
200 CS Allocation from Precept	£181,320.00	£0.00	£181,320.00	£181,320.00	£196,615.00
201 CS Precept 10 Yr Building Plan	£12,852.00	£0.00	£12,852.00	£12,852.00	£11,884.00
202 CS Precept 30 Yr Buildings Plan	£23,027.00	£0.00	£23,027.00	£23,027.00	£15,433.00
205 CS Interest (Barclays Base Rate Reward)	£200.00	£0.00	£0.00	£0.00	£0.00
210 CS Interest Precept	£50.00	£0.00	£0.00	£0.00	£0.00
215 CS VAT Reclaimed	£25,000.00	£0.00	£31,935.52	£31,935.52	£25,000.00
220 CS Sundry Receipts	£2,925.00	£0.00	£418.50	£418.50	£2,925.00
225 CS Interest (Lloyds Investments)	£1,000.00	£0.00	£0.00	£0.00	£2,200.00
230 Charity Account Transfers	£19,000.00	£0.00	£0.00	£0.00	£19,500.00
235 Church House	£6,190.00	£0.00	£3,219.97	£3,219.97	£6,285.00
240 Rickards Hall Lettings	£13,000.00	£0.00	£7,271.68	£7,271.68	£12,000.00
245 WI Hall Admin	£1,970.00	£0.00	£923.33	£923.33	£2,040.00
250 CS Reserves 10 year Maintenance Plan (TF)	£0.00	£0.00	£0.00	£0.00	£7,751.00
260 CS Reserves 30 year Maintenance Plan	£0.00	£0.00	£0.00	£0.00	£25,567.00
<b>Total Income</b>	<b>£286,534.00</b>	<b>£0.00</b>	<b>£260,968.00</b>	<b>£260,968.00</b>	<b>£327,200.00</b>
<b>Expenditure</b>					
2000 CS Staff Costs	£166,350.00	£0.00	£110,499.29	£110,499.29	£176,690.00
2010 CS Utilities	£9,070.00	£0.00	£5,599.23	£5,599.23	£9,660.00
2020 CS Services	£9,615.00	£0.00	£5,674.60	£5,674.60	£10,120.00
2030 CS Equipment/Tools	£3,800.00	£0.00	£1,865.56	£1,865.56	£4,100.00
2040 CS Materials	£1,000.00	£0.00	£546.81	£546.81	£1,050.00
2050 CS Buildings	£7,500.00	£0.00	£4,581.58	£4,581.58	£8,700.00
2060 CS 10 Year Buildings Maintenance Plan	£12,285.00	£0.00	£8,370.22	£8,370.22	£19,635.00

# Draft Financial Budget Comparison

Comparison between 01/04/18 and 12/12/18 inclusive.  
Excludes transactions with an invoice date prior to 01/04/18

	2018/19	Revised	Actual Net	Balance	2019/20
2061 CS Reserves TR 10 year Maintenance Plan	£567.00	£0.00	£0.00	£0.00	£0.00
2062 CS 30 Yr Building Maintenance	£0.00	£0.00	£0.00	£0.00	£41,000.00
2063 CS Reserves TR 30 Yr Building Maintenance Plan	£23,027.00	£0.00	£0.00	£0.00	£0.00
2065 CS Buildings Materials	£2,000.00	£0.00	£346.93	£346.93	£2,200.00
2070 CS Other	£6,850.00	£0.00	£3,750.42	£3,750.42	£7,350.00
2080 Bank Account Transfer	£0.00	£0.00	£0.00	£0.00	£0.00
2100 CS Charity Account Transfer	£19,000.00	£0.00	£0.00	£0.00	£19,500.00
2200 Church House	£3,250.00	£0.00	£1,976.34	£1,976.34	£3,460.00
2210 Public Toilets	£9,000.00	£0.00	£4,506.86	£4,506.86	£9,625.00
2220 Rickards Hall	£13,220.00	£0.00	£8,619.30	£8,619.30	£14,110.00
<b>Total Expenditure</b>	<b>£286,534.00</b>	<b>£0.00</b>	<b>£156,337.14</b>	<b>£156,337.14</b>	<b>£327,200.00</b>

# Draft Financial Budget Comparison

Comparison between 01/04/18 and 12/12/18 inclusive.  
Excludes transactions with an invoice date prior to 01/04/18

	2018/19	Revised	Actual Net	Balance	2019/20
<b>Emergency Planning Committee</b>					
<b>Income</b>					
500	EP Allocation from Precept	£0.00	£275.00	£275.00	£360.00
505	EP Sundry Receipts	£0.00	£0.00	£0.00	£0.00
	<b>Total Income</b>	£0.00	£275.00	£275.00	£360.00
<b>Expenditure</b>					
5000	EP Equipment/Tools	£0.00	£26.00	-£26.00	£110.00
5010	EP Licences	£0.00	£112.50	-£112.50	£235.00
5011	Training	£0.00	£0.00	£0.00	£15.00
	<b>Total Expenditure</b>	£0.00	£138.50	-£138.50	£360.00

# Draft Financial Budget Comparison

Comparison between 01/04/18 and 12/12/18 inclusive.  
Excludes transactions with an invoice date prior to 01/04/18

	2018/19	Revised	Actual Net	Balance	2019/20
<b>Community Warden Income</b>					
400 CW Precept (ETC Cont)	£7,000.00	£0.00	£7,000.00	£7,000.00	£7,000.00
405 CW Moat Housing	£0.00	£0.00	£1,000.00	£1,000.00	£1,000.00
410 CW West Kent Housing	£0.00	£0.00	£3,500.00	£3,500.00	£3,500.00
415 CW Westerham	£0.00	£0.00	£0.00	£0.00	£0.00
420 CW John Coldman Trust	£2,000.00	£0.00	£0.00	£0.00	£2,000.00
425 CW Police	£0.00	£0.00	£0.00	£0.00	£0.00
430 CW Great Stonebridge Trust	£3,000.00	£0.00	£3,000.00	£3,000.00	£3,000.00
435 CW KCC	£0.00	£0.00	£0.00	£0.00	£0.00
440 CW Contribution for Vehicle	£0.00	£0.00	£0.00	£0.00	£0.00
445 CW Reserve	£7,575.00	£0.00	£0.00	£0.00	£3,530.00
450 Sundry Receipts	£0.00	£0.00	£300.00	£300.00	£0.00
<b>Total Income</b>	£19,575.00	£0.00	£14,800.00	£14,800.00	£20,030.00
<b>Expenditure</b>					
4000 CW Salary	£14,500.00	£0.00	£9,625.62	£9,625.62	£14,950.00
4010 CW Management Costs	£2,625.00	£0.00	£0.00	£0.00	£2,625.00
4020 CW Phone	£280.00	£0.00	£139.15	£139.15	£280.00
4030 CW CRB Check 0	£0.00	£0.00	£0.00	£0.00	£0.00
4040 CW Sundries	£240.00	£0.00	£133.48	£133.48	£240.00
4050 CW Clothing & Supplies	£310.00	£0.00	£123.06	£123.06	£315.00
4060 CW Vehicle Running Costs	£1,500.00	£0.00	£354.36	£354.36	£1,500.00
4070 CW Vehicle Purchase 0	£0.00	£0.00	£0.00	£0.00	£0.00
4080 CW Training	£120.00	£0.00	£0.00	£0.00	£120.00
4090 CW Reserve 0	£0.00	£0.00	£0.00	£0.00	£0.00
<b>Total Expenditure</b>	£19,575.00	£0.00	£10,375.67	£10,375.67	£20,030.00

# Draft Financial Budget Comparison

Comparison between 01/04/18 and 12/12/18 inclusive.  
Excludes transactions with an invoice date prior to 01/04/18

	2018/19	Revised	Actual Net	Balance	2019/20
Total Income	£736,596.75	£0.00	£969,380.11		£808,451.00
Total Expenditure	£736,596.75	£0.00	£400,084.56		£808,451.00
<b>Total Net Balance</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£569,295.55</b>		<b>£0.00</b>

Edenbridge Town Council		Individual	Amount of increase to each household per year	Tax Base	% Increase per household	Total
	Precept					
Year 10/11	120.09	£0.20	3,626.68	0.17%	435,538.00	
Year 11/12	120.09	£0.00	3,624.98	0.00%	435,323.85	
Year 12/13	120.09	£0.00	3,651.85	0.00%	438,552.00	
Year 13/14	120.09	£0.00	3,320.50	0.00%	441,208.00	
Year 14/15	129.58	£9.49	3,383.75	7.90%	438,482.00	
Year 15/16	130.87	£1.29	3,446.21	1.00%	451,007.00	
Year 16/17	133.49	£2.62	3,462.90	2.00%	462,278.00	
Year 17/18	136.07	£2.57	3,504.34	1.93%	476,826.00	
Year 18/19	140.14	£4.07	3,548.58	2.99%	497,298.00	
Year 19/20	144.33	£4.19	3,556.04	2.99%	513,234.00	

(398,766+42,208 SDC Grant)  
Based on no grant

This column is band D amount per household

# KENT COMMUNITY DOMESTIC ABUSE PROGRAMME

25TH NOVEMBER 2018

Dear Clerks,

Re: Parish/Town Council Funding

I am writing to you in relation to funding for our Kent Community Domestic Abuse Programme (Kent CDAP).

Kent CDAP is a rolling programme of evening sessions. It is designed to help men who recognise that their behaviour towards their partner has been, or still is abusive. The programme challenges that behaviour and shows those who take part how their abuse is affecting their partners or ex partners and their children.

The programme supports men to make the changes they need to make in order to develop respectful, non-abusive relationships. It lasts for 27 weeks. Sessions are held once a week and each session lasts 2.5 hours.

The programme also funds a Women's Safety Worker, who makes contact with the wives, partners and ex-partners of the men who are taking part, to ensure that they have suitable safety plans in place and that there is no on-going abuse being directed at them or their children.

Men from Sevenoaks District and other areas of Kent have attended the programme and seen the benefit of making the sort of changes to their behaviour that have enabled them to develop healthy, non-abusive relationship with their partners.

Kent CDAP would be grateful for any funding that would enable them to continue this important work with men in your community.

I look forward to hearing from you.

Yours sincerely,



CC  
Manager Kent CDAP



## Future Expenditure

### December 2018 - 30 April 2019

Total monthly salary costs (£25,000) + (30,000 in April)	£130,000.00
Invoices & direct (£20,000)	£100,000.00
Additional unexpected expenditure December - April	£60,000.00
Open Spaces 10 Yr Maintenance Plan	£10,000.00
Playground Repairs - not in plan	£10,000.00
Streetlights	£20,000.00
Property Maintenance Plan (10yr & 30yr plans)	£15,000.00
April Direct debits	£10,000.00
Public Toilets	£40,000.00
	<b>£395,000.00</b>

## Investments as at 12 December 2018

Funds Placed with	Amount Invested	Date Invested	Term of Investment	Maturity Date	Rate	Interest due	Arena ID
Lloyds Fixed Term Deposit	£50,000.00	13-Feb-18	12 months	13-Feb-19	0.85%	425.00	13269049000
Lloyds Fixed Term Deposit	£250,000.00	10-Jan-18	12 months	10-Jan-19	0.85%	2,125.00	13197481000
Lloyds Fixed Term Deposit	£200,000.00	09-Oct-18	12 months	09-Oct-19	1.10%	2,200.00	13473750000

### Bank Account balances at 30 November 2018

Barclays General	15,976.24
Barclays Reserves	554,959.44
Lloyds General	45,891.30
Petty Cash	200.00

### Available funds at end of November

Available funds at end of November	£617,026.98
Investments as at 30/11/18	500,000.00

### Council Total Funds as at 30 November 2018

Council Total Funds as at 30 November 2018	£1,117,026.98
	-200,000
	-423,066.11

Invested till 9/10/19  
CIL money

### Available Funds till 30 04 2019

£493,960.87