



Edenbridge Town Council

Town Clerk: Caroline Leet



COMMUNITY INFRASTRUCTURE LEVY (CIL)

Bid for Funding Pro-forma

(Refer to the Guidance notes for further information on CIL and applications)

Section 1

SCHEME NAME:	
BRIEF DESCRIPTION OF SCHEME (no more than 50 words):	
TOTAL COST OF PROJECT:	£
TOTAL AMOUNT OF BID FOR CIL FUNDING:	£
ORGANISATION NAME:	
CONTACT NAME:	
CONTACT TELEPHONE:	
CONTACT EMAIL:	
ORGANISATION ADDRESS:	
OTHER CONTACT FOR PROJECT AND EMAIL:	
IS THIS A PARTNERSHIP PROJECT:	YES/NO
PARTNERSHIP(S) DETAILS:	
AREA OF SCHEME:	EDENBRIDGE/PARISH OF/ OTHER

Council offices: Doggetts Barn, 72A High Street, Edenbridge, Kent TN8 5AR

Office hours: Monday – Friday 9.00am – 5.00pm **Tel:** (01732) 865368

Email: townclerk@edenbridgetowncouncil.gov.uk **Web:** www.edenbridgetowncouncil.gov.uk

Section 2 - NEED FOR THE SCHEME

WHY IS THE SCHEME NEEDED:
(No more than 250 words)

WHO WILL IT BENEFIT AND HOW MANY PEOPLE:

PLEASE PROVIDE ANY INFORMATION YOU HAVE TO SUPPORT THE NEED:

DOES THE SCHEME MEET ANY OF THE INFRASTRUCTURE PROJECTS:
(See guidance note 4.5)

YES/NO
 Transport schemes/Road and Transport/ Flood Defences/Water quality/School and Education/Health and Social Care/Police and Emergency Services/ Community Facilities/Sporting and Recreational/ Cultural facilities/Communications Infrastructure/Green Infrastructure/other (please specify)

EXPLAIN HOW THE SCHEME MEETS EITHER A OR B BELOW:
 A local council must use CIL receipts passed to it in accordance with [regulation 59C a or b](#) to support the development of the local council’s area, or any part of that area, by funding:

a) the provision, improvement, replacement, operation or maintenance of infrastructure;

Or,

	<p>b) anything else that is concerned with addressing the demands that development places on an area.</p>
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Section 3 - PLEASE PROVIDE AN EXPLANATION OF THE PUBLIC BENEFIT OF THE SCHEME PROPOSED FOR RESIDENTS OF EDENBRIDGE:	
ECONOMIC BENEFIT:	
SOCIAL BENEFIT:	
ENVIRONMENTAL BENEFIT:	
OTHER:	

Section 4 - IS THE SCHEME READY	
DOES THE SCHEME NEED PLANNING PERMISSION:	<p>YES/NO</p> <p>If YES – has it been applied for?</p> <p>If no – please explain why?</p>
IF PLANNING PERMISSION HAS BEEN GRANTED, PLEASE PROVIDE DETAILS AND REFERENCE NUMBER:	
IS ANY OTHER CONSENT REQUIRED (e.g. Conservations, Listed Buildings, other Government Bodies, land ownership etc)	<p>YES/NO</p> <p>Type of other consent:</p> <p>If YES – has it been applied for?</p> <p>If no – please explain why?</p>
PLEASE PROVIDE ANY INFORMATION YOU HAVE TO SUPPORT THE NEED; INCLUDING IF YOU HAVE ANY LOCAL SUPPORT FOR THE SCHEME. This can be from businesses, community groups etc:	
DOES YOUR ORGANISATION HAVE THE LEGAL RIGHT TO CARRY OUT THE PROPOSED SCHEME?	
HAS CONSULTATION BEEN CARRIED OUT ON THE SCHEME OR IS ANY PLANNED:	<p>YES/NO</p> <p>If yes, please provide details</p>
IS AN EDENBRIDGE TOWN COUNCILLOR SUPPORTIVE OF THIS APPLICATION?	<p>YES/NO</p> <p>Name of Councillor:</p>

ANTICIPATED START & COMPLETION DATE FOR DELIVERY OF THE SCHEME:	START DATE: COMPLETION DATE:
PROVIDE A CONSULTATION PLAN TO LET EDENBRIDGE TOWN COUNCIL KNOW WHEN THEY CAN EXPECT PROGRESS REPORTS ON THE PROJECT:	
Section 5 - FUNDING	
WOULD THE SCHEME BE FULLY FUNDED IF THE EDENBRIDGE CIL CONTRIBUTION IS AGREED:	YES/NO If no, please provide details (next question)
PLEASE PROVIDE A BREAKDOWN OF FUNDING: <i>Identify other funding sources for this project, what contribution they are making and why these cannot be used to fund the scheme in its entirety.</i> <i>Please provide the status of each source of funding. For example, whether it has been formally agreed, whether it has already been paid, whether it has been agreed in principle, whether if you are waiting a decision in regard to the funding, or whether you are investigating the source of funding etc.</i>	1) £ 2) £ 3) £ 4) £ 5) £
IS THE BID FOR STAGE PAYMENTS:	YES/NO
WHEN IS PAYMENT NEEDED FOR:	
HAS BID FOR CIL FUNDING BEEN MADE TO SEVENOAKS DISTRICT COUNCIL?	YES/NO If yes, please provide details Decision – Yes/No Details of the decision:

<p>HAS BID FOR CIL FUNDING BEEN MADE TO ANOTHER PARISH/TOWN COUNCIL?</p>	<p>YES/NO</p> <p>If yes, please provide details</p> <p>Decision – Yes/No Details of decision:</p>
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Section 6 - OTHER	
<p>MAINTENANCE - Which organisation will be responsible for ongoing maintenance:</p>	
<p>MAINTENANCE - Are there funding arrangements in place for the maintenance:</p>	
<p>PLEASE PROVIDE DETAILS OF THE MANAGEMENT AND TIMESCALES OF THE PROJECT.</p>	
<p>IF THE BID IS NOT FULLY SUPPORTED, WHAT WOULD YOUR NEXT STEPS BE TO ACHIEVE THE PROJECT?</p>	
<p>ANY OTHER INFORMATION/COMMENTS:</p> <p><i>This could include if there are any other infrastructure projects that are related to this bid or any that rely on this bid.</i></p>	

Section 7 - BANK AND PAYMENT DETAILS

DOES THE ORGANISATION HAVE ITS OWN BANK ACCOUNT:	YES/NO If no, please explain why and how payments will be processed:
BANK ACCOUNT FOR PAYMENT:	Name of organisation: Bank account name: Name of Bank/Building Society: Account Number: Sort Code: Bank Address:

Please turn over and complete the declaration

TO BE COMPLETED BY EDENBRIDGE TOWN COUNCIL

AWARD GIVEN:	£
DATE AGREED AND RESOLUTION NUMBER:	
SPECIFIC CONDITIONS:	
DATE OF PAYMENT MADE:	
OTHER NOTES if any:	

To be completed by the applicant:

PRIVACY POLICY

The information collected, by Edenbridge Town Council, on this form and from supporting evidence, will be used to process your application.

We may check information provided by you, or information about you provided by a third party, with other information held by us. We may also get information from certain third parties, or give information to them to check the accuracy of information, to prevent or detect crime, or to protect public funds in other way, as permitted by law. These third parties may include Government Departments and Local Authorities.

Edenbridge Town Council is the Data Controller for the purpose of the General Data Protection Regulation 2018 (GDPR).

You can find out more about how we use your data from the 'Privacy Notice' on our website <http://www.edenbridgetowncouncil.gov.uk/policies/website-policy/> or from the Council

By signing this document you are confirming that you have read our privacy notice and agree for us to process your personal data.

DECLARATION

I am authorised to submit this bid for funding on behalf of the organisation that I represent. At the time of writing, the information contained in this submission (including appendices) is correct and true to the best of my knowledge. If CIL funding is committed and circumstances change prior to the completion of the scheme, the organisation that I represent will notify Edenbridge Town Council. The Council will reserve the right to reconsider the allocation of funding. If CIL funding is committed to the above project then the organisation that I represent commits to providing Edenbridge Town Council with sufficient information to enable it to undertake its reporting requirements under the CIL Regulations 2010 (as amended), or any subsequent relevant regulations.

SIGNATURE:

NAME:

POSITION:

DATE:

Name, position and contact details of the person that will be attending Edenbridge Town Council's CIL Board meeting to make representation