

## LIST OF DATES FOR COUNCIL, COMMITTEES & OTHER MEETINGS IN 2020

(Agreed at Council November 2019; minor changes reported December 2019)

Monday	6 January	
Monday	13 January	Planning Committee
Monday	20 January	
Monday	27 January	<b>Council meeting to confirm precept</b>

### Business Forum

Monday	3 February	Planning Committee / CIL Board (tbc)
Monday	10 February	Emergency Planning Committee
Monday	17 February	Finance (& Governance) Committee
Monday	24 February	Planning Committee

### Footpaths Working Group

#### Edenbridge Partnership (first Tuesday)

Monday	2 March	Annual Town Meeting (8pm WI Hall)
Monday	9 March	<b>Council Meeting</b>
Monday	16 March	Planning Committee
<del>Monday</del>	<del>23 March</del>	<del><b>DUE TO COVID-19 MEETINGS</b></del>

### **CANCELLED**

<del>Monday</del>	<del>30 March</del>	<del>Open Spaces Committee</del>
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### **Internal Audit Review Board (9.30am, Private)**

### ~~Eden Valley Tourism Forum (day time)~~

<del>Monday</del>	<del>6 April</del>	<del>Planning Committee</del>
<del>Monday</del>	<del>13 April</del>	<del>Easter Monday</del>
<del>Monday</del>	<del>20 April</del>	<del>Finance Committee</del>
<del>Monday</del>	<del>27 April</del>	<del>Planning Committee</del>

<del>Monday</del>	<del>4 May</del>	<del>Bank Holiday</del>
<del>Monday</del>	<del>11 May</del>	<del><b>Annual meeting of the Town Council</b></del>
<del>Monday</del>	<del>18 May</del>	<del>Planning Committee</del>
<del>Monday</del>	<del>25 May</del>	<del>Bank Holiday</del>

### ~~Estate Review~~

### Business Forum

#### Edenbridge Partnership (first Tuesday)

<del>Monday</del>	<del>4 25 June</del>	<del>Open Spaces Committee</del>
<del>Monday</del>	<del>8 June</del>	<del>Planning Committee</del>
<del>Monday</del>	<del>15 June</del>	<del>Forward Planning</del>
<del>Monday</del>	<del>22 June</del>	<del>Finance (&amp; Governance) Committee</del>
<del>Monday</del>	<del>29 June</del>	<del>Planning Committee</del>

## SCHEDULE AMENDED MARCH – AUGUST 2020

Unless otherwise indicated, all meetings are open to the public, commence at 7.30pm and are held in **Rickards Hall**.

### Leaseholders Blossoms, Nomads and Rec

Monday	6 July	Finance Committees.
Monday	13 July	<b>Council Meeting</b>
<del>Monday</del>	<del>20 July</del>	<del>Finance Committees / Open Spaces Committee</del>
Monday	27 28 July @ 5.00 pm	Planning Committee

<del>Monday</del>	<del>3 August</del>	<del></del>
<del>Monday</del>	<del>10 August</del>	<del></del>
<del>Monday</del>	<del>17 August</del>	<del>Planning Committee (Delegated authority over summer period)</del>
<del>Monday</del>	<del>24 August</del>	<del></del>
<del>Monday</del>	<del>31 August</del>	<del>Bank Holiday</del>

### **Council aims to reinstate this schedule of meetings from September, but will be governed by the Government guidelines**

#### Edenbridge Partnership (first Tuesday)

Monday	7 September	Planning Committee / CIL Board (tbc)
Monday	14 September	<b>Council Meeting</b>
Monday	21 September	Open Spaces Committee
Monday	28 September	Planning Committee

### Footpaths Working Group

#### SLA Meetings

#### Business Forum

Monday	5 October	Forward Planning Committee
Monday	12 October	Finance (& Governance) Committee
Monday	19 October	Planning Committee
Monday	26 October	Emergency Planning Committee

### Eden Valley Tourism Forum (day time)

Monday	2 November	Planning Committee
Monday	9 November	<b>Council Meeting</b> (inc Grants/Charity Annual mtgs)
Monday	16 November	Open Spaces Committee (inc budget setting)
Monday	23 November	Planning Committee
Monday	30 November	

### Leaseholders Blossoms, Nomads and Rec

#### Edenbridge Partnership (first Tuesday)

Monday	7 December	
Monday	14 December	Finance Committee (approve draft budget)
Monday	21 December	Planning Committee
Monday	28 December	No meetings – Christmas period

Planning Committee: 17 meetings – needs to be 3-weekly. Where an application comes in that does not coincide with a meeting, these can be considered by meeting during the day or referred to full Council (there is a slight change in the 3-weekly cycle in July, Council could view applications if necessary)

Full Council meetings: 6 meeting dates including AMTC in May. Special/extra ordinary meetings can be called as needed

Finance Committee: 6 meetings a year (*this will include 3 Governance meetings – see notes below*)

Open Spaces Committee: 5 times a year (can call additional meeting if needed)

Emergency Planning: 2 times a year (can add another in needed)

CIL board: 2 provisional dates have been allowed, but these can change. (*see notes below*)

### ***PROPOSED CHANGES TO COMMITTEES***

*Standing Orders and Terms of Reference to be updated.*

Full Council– to include consultations and transportation; charities (as the Councillors are the trustees); grants this would allow all to vote - (All Members)

Planning Committee – to include Local Plan and Neighbourhood Plan - (10 members, with at least 4 from the north, and 4 south wards; but all members may attend and have a vote on matters that affect Edenbridge as a whole and commercial applications)

Finance Committee – to include governance; and the following sub committees: Personnel; Internal Audit – (10 Members; sub committees, Personnel 6; IA 5)

Open Spaces – to including buildings and properties – (9 Members)

Forward Planning – (All Members)

CIL Board – All Councillors would be Members and can vote, this will save on decisions being ratified by full Council. More than 2 meetings could take place, as needed

Lease/SLA Negotiating – subcommittee of Open Spaces (4 Members)

Working Groups to be set up for specific projects as needed, with no more than three at a time. Currently have: Parking Group; Signage Group; Outside equipment

(*Footpaths Working Group is slightly different and meets annually*)