Edenbridge Town Counc	il Risk Assessment - Level 2 - Open Spaces		Risk Assessment (Original 2015) current review July 2022	Monitoring Head Groun				Residual	Edenbridge 1	Fown Council Risk Assessment	Sheet 2	T	arget		
Risk No Hazard / Activity (Location)	Risk	Severity Likelitos	So Existing Controls	Date	Owner	Signature	Seweited like	Linked Ref No.	Risk No	Risk	Future Actions Identified & what has been done to improve	Date	Owner Council Approval	Completed	Signature
OS01 Surfaces uneven/slippery	Slips, trips, falls	3 3 9	Prompt response	Quarterly	HG		2 3	6	OS01	Slips, trips, falls		27/07/22			Clerk/RFO/FC
	Personal injury Insurance claim		Repaired/cleaned soon as practical, immediately if serious H&S hazard		DC		+			Personal injury Insurance claim					
			Visual inspection by groundstaff ongoing Clirs and public encouraged to report hazards.		HG Council										
			Insurances held: PL and EL	Annual	RFO										
			Cemetery/churchyard graves inspection Recorded summer/winter	Bi-annual	HG		-		-						
			Salt-grit on sites kept topped up	Di dilliddi	HG										
					-										
OS02 Structure collapse: Walls or fences	Trips, falls, injuries	3 3 9	Prompt response	Quarterly	HG		3 2	6	OS02	Trips, falls, injuries		27/07/22			Clerk/RFO/FC
Memorials	Insurance claim		Repaired as soon as practical, immediately if serious H&S hazard		DC		+			Insurance claim					t
			Visual inspection by groundstaff ongoing		HG										
			Clirs and public encouraged to report hazzards Insurances held: PL and EL	Annual	Council RFO		-								
	Crush injuries	5 2 1	0 Prompt response	Quarterly	HG		4 1	4		Crush injuries		27/07/22			Clerk/RFO/FC
	Insurance claim		Repaired as soon as practical,		DC					Insurance claim					
			immediately if serious H&S hazard Visual inspection by groundstaff ongoing		HG							1			
			Cllrs and public encouraged to report hazzards	D: - · · ·	Council										
			Memorials inspection recorded sunner/winter Fixing Masons comply with ETC's H & S Policy	Bi-annual Annual	HG BM							1			
			H&S policy												
			Insurances held: PL and EL	Annual	RFO										
OS04 Trees/debris falling	Personal injury	5 2 1	Prompt response, visual checks Projection (2) control of the control of	Bi-annual	HG		2 3	6	OS04	Personal injury		27/07/22			Clerk/RFO/FC
	Damage to property Insurance claim		Periodic (2yearly) external survey Insurances held: PL and EL	Four years Annual	DC RFO					Damage to property Insurance claim					
			Visual 6monthly tree checks												
		1	2 Regular clearance with PPE	+					OS05	Disease/infection/injury		1			
OS05 Litter/dogfouling	Disease/infection/injury	4 3	Prompt response	Weekly Annual	HG		3 2	6	-	leaves a deim		27/07/22	!		Clerk/RFO/FC
	Insurance claim Damage to Council reputation		Insurances held: PL and EL	Annuai	RFO					Insurance claim Damage to Council reputation					
OS06 Open water	Drowning	5 3 1	5 Warning notices				3 2		ococ	Description		27/07/22			Clerk/RFO/FC
O300 Open water	Drowning	3 3 1	Rescue equipment check recorded	Weekly	HG		3 2	Б	USUB	Drowning		21/01/22			CIEIR/RFO/FC
	Disease		PPE and life jackets Insurances held: PL and EL	Annual	HG RFO					Disease					
			Insulances neid. PL and EL	Alliludi	KFU										
OSO7 Access to sites after dark	Trips, slips, falls Vandalism	4 3 1	2 Ensure soundness of paths Signage re closure at dusk where	Quarterly	HG DC		2 3	6	OS07	Trips, slips, falls Vandalism	Improved signage. Action: exploring CCTV for rec and Depot/Cemetry	27/07/22	!		Clerk/RFO/FC
	validatisti		appropriate							validalistii	Action. exploring cerv for rec and bepot/cemeny				
			Residents encouraged to report intrusions		Council										<u> </u>
			Refer any A-S Behaviour to Police		DC										
			Lights maintained where provided Insurances held: PL and EL	Annual	DC RFO										—
			insurances neta. I E and EE	Aillidai	1110										
OS08 Playgrounds/skate ramps: equipmen	nt. Personal injuries	4 2 5	Weekly visual check by trained groundstaff	Weekly	HG		2 2	4	OSOR	Personal injuries	New playground refurbishments: 2019 Spitals; 2020 Gym; 2022 Rec	27/07/22			Clerk/RFO/FC
,8,,,,,,	- Control of the cont		Prompt response	,	HG			-		r crosma mjerico	10&30 year maintenance plans for replacement	,,			
			Repaired as soon as practical, immediately if serious H&S hazard												
			External inspection RIIP qualified person	Annual	DC										
			Cllrs and residents encouraged to report Age appropriate equipment		Council										
			Signage re: age provision		Council										1
			Insurances held: PL and EL	Annual	RFO							1			
0000	Daniera I introduc		Activities Risk assessments in place for all	Annual	116		, ,		OS09	Personal injuries		27/07/22			Clark/REQ/SQ
OS09 Maintenance operations	Personal injuries	5 3 1	5 activities and controls maintained Insurances held: PL and EL	Quarterly Annual	HG RFO		3 2	6				27/07/22			Clerk/RFO/FC
			Quarterly inspections	Quarterly											1
OS10 Vehicle movements	Personal injury	5 3 1	5 Depot deliveries supervised Car park direction markings (MYCP)	Quarterly	HG DC		3 2	6	OS10	Personal injury	Consider vehicle training	27/07/22			Clerk/RFO/FC
	Damage to property		Staff driving licences checked	Annual	HG					Damage to property					
	Insurance claim		Insurances held: PL and EL	Annual	RFO	+	+		-	Insurance claim		1			
			-												
OS11 Unauthorised Cemetery activity	Burial/memorial in wrong plot	3 3 9	All activity through ETC Admin	On-going	DC		3 1	3	OS11	Burial/memorial in wrong plot	CCTV being investigated	27/07/22			Clerk/RFO/FC
, , , ,	J.F.		Rights and identities checked												
	Personal injury	4 2 8	Permits produced for Cem access Contractors comply with ETC H&S policy		HG DC/BM		3 1	3		Personal injury					
	Insurance claim		Insurances held: PL and EL	Annual	DC					Insurance claim					
OS12 Chemical contamination	Personal injury	4 3 1	2 COSHH register, amenity products	Annual	HG		3 2	6	OS12	Personal injury	Chemicals stored in Depot (no public access) in lockable cabinet	27/07/22			Clerk/RFO/FC
		3 3	PPE issued								COSH records up-to-date. PPE for groundstaff				<u> </u>
	Environmental damage	3 3	Amenity products used Fly-tipping reported, removed		HG		3 2	6		Environmental damage					
	Insurance claim		Insurances held: PL and EL	Annual	RFO					Insurance claim					+
OS13 Sports pitch damage	Personal injury	4 3 1	2 Inspection by lease holders and	Weekly	HG		3 2	6	OS13	Personal injury		27/07/22			Clerk/RFO/FC
Rec, Blossoms Park, Mowshurst			groundstaff		+										1
			Prompt response Repaired as soon as practical,												
	Loss of income to Council	4 3 1	immediately if serious H&S hazard	Annual	DC		2 1	2		Loss of income to Council					1
	Foss of income to conucil	4 3 1	4 Insurances lielu FL dilu EL	Ailliudi	DC.		z 1	_		Loss of Income to Council					
OS14 Public events	Organisers' failure to control	4 3 1	2 Open Spaces Hire Agreement	On-going,	DC		3 3	6	0014	Organisers' failure to control		27/07/22			Clerk/RFO/FC
OSIA LEADING EAGURE	Lorganisers radure to control	4 3 1	Lobert abaces time Agreement	Tourgoing,	IDC		2 رد	v	US14	Jorganisers Tallure to Control	L	21/01/22	· I		CICIN/ NI U/FC

	Edenbridge Town Council Ris	sk Assessment - Level 2 - Open Spaces		Risk Assessment (Original 2015) current review July 2022	Monitoring Head Ground				Resi	dual	Edenbridge T	own Council Risk Assessment	Sheet 2	Та	rget		
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		Personal injury		Documentation submitted incl insurance	annual review							Personal injury					
		Damage to site										Damage to site					
											27.07.22	Summary of actions	Consider vehicle training				
													exploring CCTV for rec and Depot/Cemetry				