

# Bank Reconciliation

This reconciliation should include all bank and building society accounts, including short term investment accounts. It must agree to Box 8 in the column headed "Year ending 31 March" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis.

Name of smaller authority: Edenbridge Town Council

County area (local Councils and Parish meetings only):

**Financial year ending 31/03/23**

Prepared by (Name and role): Lorraine Ganney

Date: 10/05/23

Balance per bank statements as at 31/03/23	£	£
Barclays CIL	£182,783.69	
Barclays General Account	£13,459.19	
Barclays General Reserves	£343,323.32	
CCLA Council Reserves	£200,000.00	
CCLA CIL	£100,000.00	
Lloyds General Account	£128,667.40	
Petty Cash	£200.00	
		£968,433.60
Petty cash (no balance)		£0.00
Less: any unrepresented cheques		£0.00
Add: any uncleared effects		£0.00
Net balances as at 31/03/23 (Box 8)		£968,433.60

# Financial Summary - Cashbook

Summary of receipts and payments between 01/04/22 and 31/03/23 inclusive. This may include transactions with ledger dates outside this period.

Balances at the start of the year

## Ordinary Accounts

Barclays CIL	£458,263.56
Barclays General Account	£18,167.82
Barclays General Reserves	£263,829.65
Lloyds General Account	£128,667.40
Petty Cash	£200.00

## Short Term Investment Accounts

CCLA Council Reserves	£200,000.00
CCLA CIL	£100,000.00
Total	<u>£1,169,128.43</u>

RECEIPTS	Net	Vat	Gross
Council	£73,740.00	£0.00	£73,740.00
Open Spaces	£374,180.18	£2,317.42	£376,497.60
Central Services	£354,092.74	£0.00	£354,092.74
Emergency Planning Committee	£360.00	£0.00	£360.00
Community Warden	£23,063.00	£0.00	£23,063.00
CIL	£68,895.16	£0.00	£68,895.16
Total Receipts	<u>£894,331.08</u>	<u>£2,317.42</u>	<u>£896,648.50</u>

PAYMENTS	Net	Vat	Gross
Council	£43,904.10	£3,564.98	£47,469.08
Open Spaces	£343,425.87	£22,822.27	£366,248.14
Central Services	£265,343.44	£10,008.79	£275,352.23
Emergency Planning Committee	£322.53	£36.01	£358.54
Community Warden	£22,502.50	£83.65	£22,586.15
CIL	£344,375.03	£40,954.16	£385,329.19
Total Payments	<u>£1,019,873.47</u>	<u>£77,469.86</u>	<u>£1,097,343.33</u>

Closing Balances

## Ordinary Accounts

Barclays CIL	£182,783.69
Barclays General Account	£13,459.19
Barclays General Reserves	£343,323.32
Lloyds General Account	£128,667.40
Petty Cash	£200.00
	<u>£668,433.60</u>

## Short Term Investment Accounts

CCLA Council Reserves	£200,000.00
CCLA CIL	£100,000.00
	<u>£300,000.00</u>
Total	<u>£968,433.60</u>

# Consolidated Balance Sheet

Unaudited

31/03/22

£

31/03/23

£

## Long Term assets

0.00	Investments	0.00
0.00	Long Term Debts	0.00
0.00	LONG TERM Investment Accounts	0.00
0.00	<b>TOTAL LONG TERM ASSETS</b>	<b>0.00</b>

## Current assets

300,000.00	Investments	<b>300,000.00</b>
0.00	Loans Made	0.00
0.00	Investments	0.00
0.00	Stocks	0.00
6,129.18	VAT Recoverable	11,337.37
1,450.21	Debtors	4,756.06
1,221.35	Payment in Advance	1,551.10
869,128.43	Cash in Hand & at Bank	<b>668,433.60</b>
1,177,929.17	<b>TOTAL CURRENT ASSETS</b>	<b>986,078.13</b>
1,177,929.17	<b>TOTAL ASSETS</b>	<b>986,078.13</b>

## Current liabilities

0.00	Loans Received	0.00
0.00	Temporary Borrowing	0.00
0.00	VAT Payable	0.00
10,513.17	Creditors	3,134.64
1,693.41	Receipts in Advance	925.43
12,206.58	<b>TOTAL CURRENT LIABILITIES</b>	<b>4,060.07</b>
1,165,722.59	<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>	<b>982,018.06</b>
0.00	Long Term Borrowing	0.00
0.00	Deferred Liabilities	0.00
0.00	Deferred Credits	0.00
0.00		0.00
1,165,722.59	<b>NET ASSETS</b>	<b>982,018.06</b>

## Represented by

250,811.88	General Fund	287,346.98
83,934.46	CIL Funds	7,618.45
1,000.00	Cemetery	1,000.00
11,500.00	Election	15,500.00
15,000.00	Neighbourhood Plan	15,000.00
1,000.00	Depreciation Equipment & tools	1,000.00
80,117.00	10/30 Year Building Plan	92,797.00
225,064.00	10/30 Year Plan Open Spaces	255,166.00
3,771.00	Community Warden	3,771.00
12,000.00	Staff Reserves	6,000.00
472,795.00	Allocated CIL Funds	275,165.24

# Consolidated Balance Sheet

Unaudited

31/03/22		31/03/23
£		£
772.25	Grants KCC	785.39
7,957.00	Project Carried Over	14,578.00
0.00	Tourism	1,500.00
0.00	Land/Asset Review	3,000.00
0.00	Council Grant Carried Over	1,290.00
0.00	Deposit Held for Rickards Hall	500.00
0.00	LONG TERM Investment Accounts	0.00
0.00	Liability Reserves e.g. deposits	0.00
<u>1,165,722.59</u>		<u>982,018.06</u>
914,910.71	Reserves total excluding general fund and liabilities	694,671.08
0.00	Reserves total of liabilities e.g. deposits	0.00
<u>250,811.88</u>	General fund total	<u>287,346.98</u>
1,165,722.59		982,018.06

Signed \_\_\_\_\_

Chairman

Date \_\_\_\_\_

AUDIT OPINION

\_\_\_\_\_  
Responsible Financial Officer

# Financial Budget Comparison

Comparison between 01/04/22 and 31/03/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

		Previous Year's Net	2022/23	Actual Net	Balance	2023/24
<b>INCOME</b>						
<b>Council</b>						
100	C Precept	£52,725.75	£68,606.00	£68,606.00	£0.00	£64,700.00
115	C Grants	£0.00	£0.00	£5,134.00	£5,134.00	£0.00
135	C Neighbourhood Planning	£0.00	£0.00	£0.00	£0.00	£0.00
160	C Covid 19	£11,712.00	£0.00	£0.00	£0.00	£0.00
170	C Events	£4,250.00	£0.00	£0.00	£0.00	£0.00
199	Suspense	£0.00	£0.00	£0.00	£0.00	£0.00
<b>Total Council</b>		£68,687.75	£68,606.00	£73,740.00	£5,134.00	£64,700.00
<b>Open Spaces</b>						
300	OS Allocation from Precept	£298,890.90	£333,626.00	£333,626.00	£0.00	£351,498.00
305	OS Cemetery Fees	£16,491.75	£15,000.00	£15,262.55	£262.55	£16,500.00
310	OS Rents	£11,916.83	£10,810.00	£11,390.80	£580.80	£11,000.00
311	OS Market Rents	£7,722.45	£6,000.00	£8,341.92	£2,341.92	£8,000.00
315	OS Maintenance Services	£4,675.08	£5,224.00	£5,822.31	£598.31	£7,000.00
320	OS Solar Panels	£1,908.37	£1,000.00	£0.00	-£1,000.00	£1,500.00
325	OS Sundry Receipts	£2,278.30	£70.00	£1,283.27	£1,213.27	£150.00
<b>Total Open Spaces</b>		£343,883.68	£371,730.00	£375,726.85	£3,996.85	£395,648.00
<b>Central Services</b>						
200	CS Allocation from Precept	£221,666.20	£244,509.00	£244,509.00	£0.00	£274,890.00
205	XXXX CS Barclays CIL Interest	£0.00	£0.00	£0.00	£0.00	£0.00
220	CS Sundry Receipts	£0.00	£234.00	£5,594.63	£5,360.63	£5,234.00
221	XXXX CS-Sundry Receipts	£0.00	£0.00	£0.00	£0.00	£0.00
226	CCLA Interest	£134.90	£75.00	£3,727.74	£3,652.74	£1,500.00
227	Bank Interest Other Accounts	£55.34	£75.00	£1,060.00	£985.00	£300.00
228	Barclay Reserve Interest XX	£32.33	£30.00	£0.00	-£30.00	£0.00
235	Church House	£4,936.79	£6,200.00	£6,545.11	£345.11	£6,589.00
240	Rickards Hall Lettings	£8,762.37	£6,000.00	£10,098.46	£4,098.46	£6,500.00

# Financial Budget Comparison

Comparison between 01/04/22 and 31/03/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

		<b>Previous Year's Net</b>	<b>2022/23</b>	<b>Actual Net</b>	<b>Balance</b>	<b>2023/24</b>
245	WI Hall Admin XX	£283.77	£0.00	£0.00	£0.00	£0.00
250	XXXX CS Reserves 10 year Maintenance Plan (TF) XX	£0.00	£0.00	£0.00	£0.00	£0.00
260	XXXX CS Reserves 30 year Maintenance Plan XX	£0.00	£0.00	£0.00	£0.00	£0.00
285	Refuse bags & other sales	£10,961.40	£10,000.00	£10,922.23	£922.23	£15,000.00
290	CS Insurance Claim Payments	£0.00	£0.00	£3,450.50	£3,450.50	£0.00
<b>Total Central Services</b>		£246,833.10	£267,123.00	£285,907.67	£18,784.67	£310,013.00
<b>Emergency Planning Committee</b>						
500	EP Allocation from Precept	£339.15	£360.00	£360.00	£0.00	£345.00
505	EP Sundry Receipts	£0.00	£0.00	£0.00	£0.00	£0.00
<b>Total Emergency Planning Committee</b>		£339.15	£360.00	£360.00	£0.00	£345.00
<b>Community Warden</b>						
400	CW Precept (ETC Cont)	£9,100.00	£9,263.00	£9,263.00	£0.00	£10,784.00
405	CW Moat Housing	£1,000.00	£1,000.00	£1,000.00	£0.00	£1,000.00
410	CW West Kent Housing	£3,500.00	£3,500.00	£3,500.00	£0.00	£3,500.00
415	CW Westerham	£0.00	£0.00	£0.00	£0.00	£0.00
420	CW John Coldman Trust	£2,000.00	£2,000.00	£2,000.00	£0.00	£2,000.00
425	CW Police	£0.00	£0.00	£0.00	£0.00	£0.00
430	CW Great Stonebridge Trust	£6,000.00	£6,000.00	£7,000.00	£1,000.00	£7,000.00
435	CW KCC	£0.00	£0.00	£0.00	£0.00	£0.00
440	XXX CW Contribution for Vehicle	£0.00	£0.00	£0.00	£0.00	£0.00
450	Sundry Receipts	£300.00	£0.00	£300.00	£300.00	£0.00
<b>Total Community Warden</b>		£21,900.00	£21,763.00	£23,063.00	£1,300.00	£24,284.00
<b>CIL</b>						
600	CIL	£47,621.79	£0.00	£66,529.45	£66,529.45	£0.00
605	Interest	£46.95	£0.00	£501.80	£501.80	£0.00
606	CIL CCLA Interest	£67.78	£0.00	£1,863.91	£1,863.91	£0.00

# Financial Budget Comparison

Comparison between 01/04/22 and 31/03/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

	<b>Previous Year's Net</b>	<b>2022/23</b>	<b>Actual Net</b>	<b>Balance</b>	<b>2023/24</b>
<b>Total CIL</b>	£47,736.52	£0.00	£68,895.16	£68,895.16	£0.00
<b>Total Income</b>	<u>£729,380.20</u>	<u>£729,582.00</u>	<u>£827,692.68</u>	<u>£98,110.68</u>	<u>£794,990.00</u>

# Financial Budget Comparison

Comparison between 01/04/22 and 31/03/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

		Previous Year's Net	2022/23	Actual Net	Balance	2023/24
<b>EXPENDITURE</b>						
<b>Council</b>						
1010	C Contingencies	£1,750.00	£10,200.00	£0.00	£10,200.00	£10,200.00
1011	C Projects	£0.00	£13,000.00	£0.00	£13,000.00	£6,500.00
1012	C Projects from reserves	£0.00	£0.00	£5,040.00	-£5,040.00	£0.00
1020	Miscellaneous Items	£458.32	£0.00	£154.60	-£154.60	£0.00
1030	C Grants	£7,880.00	£7,880.00	£6,590.00	£1,290.00	£8,000.00
1040	C Replacement Equipment and Tools	£1,672.50	£8,000.00	£0.00	£8,000.00	£4,000.00
1050	C EdenbridgeTwinning Association	£0.00	£1,000.00	£1,000.00	£0.00	£500.00
1060	C Eden Valley Museum Trust	£6,500.00	£6,500.00	£6,500.00	£0.00	£6,500.00
1070	C House Project	£7,500.00	£8,000.00	£8,000.00	£0.00	£8,000.00
1080	C Membership KALC	£1,620.00	£1,700.00	£1,655.00	£45.00	£1,800.00
1120	C Summer Playscheme	£1,696.00	£2,000.00	£1,414.00	£586.00	£2,000.00
1130	C Bonfire Clean Up	£0.00	£1,110.00	£0.00	£1,110.00	£1,200.00
1150	Legal & Professional fees	£1,430.00	£5,000.00	£4,321.30	£678.70	£5,000.00
1160	Election Costs	£0.00	£4,000.00	£0.00	£4,000.00	£5,000.00
1170	Covid 19 PPE	£3,555.75	£500.00	£385.95	£114.05	£0.00
1171	C Events	£4,589.98	£5,000.00	£6,059.27	-£1,059.27	£6,000.00
<b>Total Council</b>		£38,652.55	£73,890.00	£41,120.12	£32,769.88	£64,700.00
<b>Open Spaces</b>						
3000	OS Staff Costs	£176,868.18	£179,775.14	£196,493.09	-£16,717.95	£203,782.00
3010	OS Utilities and Rates	£11,395.46	£12,375.00	£11,614.93	£760.07	£12,650.00
3011	OS Market 1	£2,392.85	£3,600.00	£3,797.41	-£197.41	£4,600.00
3012	OS Market 2	£0.00	£5,700.00	£5,454.38	£245.62	£7,379.00
3016	OS Other Staff Expenses	£3,391.50	£3,000.00	£1,172.74	£1,827.26	£3,000.00



# Financial Budget Comparison

Comparison between 01/04/22 and 31/03/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

		Previous Year's Net	2022/23	Actual Net	Balance	2023/24
3020	OS IT Equipment and Licences	£725.66	£0.00	£0.00	£0.00	£0.00
3029	OS Bulky Waste Collection	£608.66	£1,200.00	£1,088.72	£111.28	£1,300.00
3030	OS External Services Costs	£4,484.43	£6,000.00	£5,203.08	£796.92	£6,980.00
3040	OS Replacement Equipment and Tools	£7,849.25	£6,630.00	£9,198.14	-£2,568.14	£7,000.00
3050	OS Materials	£6,182.36	£6,500.00	£10,257.58	-£3,757.58	£6,800.00
3055	OS Hanging Baskets & Plants	£5,692.38	£6,600.00	£5,195.54	£1,404.46	£6,300.00
3060	OS Buildings Insurance	£2,139.00	£2,500.00	£3,726.04	-£1,226.04	£2,600.00
3065	OS Cemetery Expenditure	£110.00	£0.00	£326.63	-£326.63	£493.00
3070	OS Vehicles/Costs/Fuel	£8,354.78	£9,000.00	£10,889.00	-£1,889.00	£9,000.00
3080	OS Contingencies	£3,982.14	£3,000.00	£4,243.25	-£1,243.25	£3,000.00
3090	OS Subs/Misc	£571.65	£1,000.00	£636.02	£363.98	£1,000.00
3100	OS Small Projects	£2,695.94	£4,250.00	£2,689.74	£1,560.26	£2,500.00
3110	OS Vandalism	£3,122.37	£5,100.00	£3,992.93	£1,107.07	£3,000.00
3115	XXXX OS Misc Maintenace Charges	£860.00	£0.00	£0.00	£0.00	£0.00
3120	XXXX OS Footpaths Equipment	£0.00	£0.00	£0.00	£0.00	£0.00
3130	OS Public Street Lighting Electricity	£9,095.96	£11,000.00	£8,244.88	£2,755.12	£18,000.00
3135	OS Public Street Light Contract Maintenance	£6,765.64	£7,000.00	£6,765.64	£234.36	£7,500.00
3136	OS Public Lighting Repairs	£2,154.75	£2,500.00	£4,314.96	-£1,814.96	£2,500.00
3140	OS 10 Yr Maintenance Plan	£33,188.62	£24,500.00	£23,939.40	£560.60	£28,469.00
3141	OS Annual and Inspection Costs	£0.00	£0.00	£0.00	£0.00	£10,295.00
3145	OS 30 Yr Maintenance Plan	£32,320.00	£55,000.00	£19,304.00	£35,696.00	£31,500.00
<b>Total Open Spaces</b>		£324,951.58	£356,230.14	£338,548.10	£17,682.04	£379,648.00
<b>Central Services</b>						
2000	CS Staff Costs	£149,414.98	£165,536.45	£167,602.95	-£2,066.50	£188,779.00

# Financial Budget Comparison

Comparison between 01/04/22 and 31/03/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

		Previous Year's Net	2022/23	Actual Net	Balance	2023/24
2005	CS Other staff/Cllr costs	£4,684.54	£4,450.00	£3,394.71	£1,055.29	£7,600.00
2010	CS Utilities/Rates/Phones	£10,093.75	£8,750.00	£10,882.86	-£2,132.86	£11,550.00
2015	Professional HR/ H&S& Risk	£2,234.15	£4,300.00	£3,314.24	£985.76	£3,600.00
2020	CS Service/IT/Cleaning/Misc	£11,456.04	£11,500.00	£12,578.53	-£1,078.53	£12,755.00
2030	CS Photocopier Rental/printing	£987.57	£1,500.00	£755.80	£744.20	£1,200.00
2040	CS Materials/Stationery	£1,528.87	£1,100.00	£1,693.78	-£593.78	£1,600.00
2050	CS Doggetts, Office and Council Insurance	£8,421.38	£9,500.00	£11,467.54	-£1,967.54	£7,585.00
2055	xxxx CS Annual Maintenance	£1,820.00	£250.00	£0.00	£250.00	£0.00
2060	CS 10 Year Buildings Maintenance Plan	£8,000.87	£6,500.00	£1,710.12	£4,789.88	£8,120.00
2061	CS Annual Maintenance	£0.00	£0.00	£0.00	£0.00	£5,160.00
2062	CS 30 Yr Building Maintenance Plan	£3,814.41	£9,000.00	£0.00	£9,000.00	£5,500.00
2065	CS Buildings Materials and Repair Costs	£404.04	£2,200.00	£2,037.96	£162.04	£2,500.00
2070	CS Subs/Bank Costs/Sundries	£2,053.24	£3,920.00	£3,732.09	£187.91	£4,060.00
2075	CS Audit Fee External/IA	£2,041.10	£3,300.00	£1,770.70	£1,529.30	£3,300.00
2085	CS Garden sacks	£8,680.00	£6,000.00	£5,191.67	£808.33	£7,000.00
2090	CS Insurance Claims	£0.00	£0.00	£4,651.15	-£4,651.15	£0.00
2200	CS Church House	£3,966.91	£2,413.00	£5,731.40	-£3,318.40	£4,370.00
2210	CS Public Toilets 1	£11,568.19	£9,850.00	£6,498.20	£3,351.80	£8,209.00
2211	CS Public Toilets 2	£8,448.67	£8,538.36	£9,357.89	-£819.53	£9,662.00
2220	CS Rickards Hall	£6,273.69	£8,515.00	£13,469.77	-£4,954.77	£10,314.00
<b>Total Central Services</b>		£245,892.40	£267,122.81	£265,841.36	£1,281.45	£302,864.00
<b>Emergency Planning Committee</b>						
5000	EP Equipment/Tools	£148.90	£110.00	£30.00	£80.00	£110.00
5010	EP Licences	£112.50	£235.00	£112.50	£122.50	£235.00

# Financial Budget Comparison

Comparison between 01/04/22 and 31/03/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

		Previous Year's Net	2022/23	Actual Net	Balance	2023/24
5011	EP Training	£0.00	£15.00	£86.73	-£71.73	£0.00
<b>Total Emergency Planning Committee</b>		£261.40	£360.00	£229.23	£130.77	£345.00
<b>Community Warden</b>						
4000	CW Salary	£19,362.39	£20,443.00	£21,422.39	-£979.39	£22,934.00
4010	XXXX CW Management Costs	£0.00	£0.00	£0.00	£0.00	£0.00
4020	XXXX CW Phone	£29.30	£0.00	£0.00	£0.00	£0.00
4030	CW CRB Check	£0.00	£100.00	£0.00	£100.00	£100.00
4040	CW Sundries	£143.73	£100.00	£346.96	-£246.96	£100.00
4050	CW Clothing & Supplies	£161.02	£200.00	£0.00	£200.00	£200.00
4060	CW Vehicle Running Costs	£528.26	£800.00	£611.75	£188.25	£800.00
4080	CW Training	£52.33	£120.00	£0.00	£120.00	£150.00
<b>Total Community Warden</b>		£20,277.03	£21,763.00	£22,381.10	-£618.10	£24,284.00
<b>CIL</b>						
6000	CIL Payments For ETC Projects	£25,633.53	£0.00	£209,870.23	-£209,870.23	£0.00
6001	CIL Grants	£0.00	£0.00	£134,504.80	-£134,504.80	£0.00
<b>Total CIL</b>		£25,633.53	£0.00	£344,375.03	-£344,375.03	£0.00
<b>Total Expenditure</b>		£655,668.49	£719,365.95	£1,012,494.94	-£293,128.99	£771,841.00
Total Income		£729,380.20	£729,582.00	£827,692.68	£98,110.68	£794,990.00
Total Expenditure		£655,668.49	£719,365.95	£1,012,494.94	-£293,128.99	£771,841.00
<b>Total Net Balance</b>		<b>£73,711.71</b>	<b>£10,216.05</b>	<b>-£184,802.26</b>		<b>£23,149.00</b>

**This is the summary  
excluding the CIL  
funds**

Summary of Budget Comparison 2022-23					
	Budgeted	Actual year-end			
Total Expenditure	£719,365.00	£668,119.90			
Total Income	£729,582.00	£758,797.52			
Surplus/Deficit	£10,217.00	£90,677.62	£68,435	Movement to Earmarked Reserves	
Actual total movement		£22,242.62	in to General Reserves		