

Bank Reconciliation

This reconciliation should include all bank and building society accounts, including short term investment accounts. It must agree to Box 8 in the column headed "Year ending 31 March" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis.

Name of smaller authority: Edenbridge Town Council

County area (local Councils and Parish meetings only):

Financial year ending 31/03/24

Prepared by (Name and role): Caroline Leet

Date: 24/04/24

Balance per bank statements as at 31/03/24	£	£
Barclays CIL	£99,336.83	
Barclays General Account	£12,539.08	
Barclays General Reserves	£395,849.22	
CCLA Council Reserves	£200,000.00	
CCLA CIL	£100,000.00	
Lloyds General Account	£128,667.40	
Petty Cash	£200.00	
	<hr/>	£936,592.53
Petty cash (no balance)		£0.00
Less: any unrepresented cheques		£0.00
Add: any uncleared effects		£0.00
Net balances as at 31/03/24 (Box 8)		£936,592.53

Financial Summary - Cashbook

Summary of receipts and payments between 01/04/23 and 31/03/24 inclusive. This may include transactions with ledger dates outside this period.

Balances at the start of the year

Ordinary Accounts

Barclays CIL	£182,783.69
Barclays General Account	£13,459.19
Barclays General Reserves	£343,323.32
Lloyds General Account	£128,667.40
Petty Cash	£200.00

Short Term Investment Accounts

CCLA Council Reserves	£200,000.00
CCLA CIL	£100,000.00
Total	<u>£968,433.60</u>

RECEIPTS	Net	Vat	Gross
Council	£71,905.00	£0.00	£71,905.00
Open Spaces	£400,100.14	£3,542.24	£403,642.38
Central Services	£362,463.85	£47.76	£362,511.61
Emergency Planning Committee	£345.00	£0.00	£345.00
Community Warden	£18,784.00	£0.00	£18,784.00
CIL	£21,553.14	£0.00	£21,553.14
Total Receipts	<u>£875,151.13</u>	<u>£3,590.00</u>	<u>£878,741.13</u>

PAYMENTS	Net	Vat	Gross
Council	£68,306.29	£5,801.88	£74,108.17
Open Spaces	£359,591.65	£23,896.99	£383,488.64
Central Services	£280,092.56	£9,117.03	£289,209.59
Emergency Planning Committee	£142.50	£0.00	£142.50
Community Warden	£15,311.42	£78.60	£15,390.02
CIL	£148,243.28	£0.00	£148,243.28
Total Payments	<u>£871,687.70</u>	<u>£38,894.50</u>	<u>£910,582.20</u>

Closing Balances

Ordinary Accounts

Barclays CIL	£99,336.83
Barclays General Account	£12,539.08
Barclays General Reserves	£395,849.22
Lloyds General Account	£128,667.40
Petty Cash	£200.00
	<u>£636,592.53</u>

Short Term Investment Accounts

CCLA Council Reserves	£200,000.00
CCLA CIL	£100,000.00
	<u>£300,000.00</u>
Total	<u>£936,592.53</u>

Consolidated Balance Sheet

Unaudited

31/03/23

£

31/03/24

£

Long Term assets

0.00	Investments	0.00
0.00	Long Term Debts	0.00
0.00	LONG TERM Investment Accounts	0.00
<u>0.00</u>	TOTAL LONG TERM ASSETS	<u>0.00</u>

Current assets

300,000.00	Investments	300,000.00
0.00	Loans Made	0.00
0.00	Investments	0.00
0.00	Stocks	0.00
11,337.37	VAT Recoverable	9,131.47
4,756.06	Debtors	11,893.72
1,551.10	Payment in Advance	0.00
<u>668,433.60</u>	Cash in Hand & at Bank	<u>636,592.53</u>
<u>986,078.13</u>	TOTAL CURRENT ASSETS	<u>957,617.72</u>
<u>986,078.13</u>	TOTAL ASSETS	<u>957,617.72</u>

Current liabilities

0.00	Loans Received	0.00
0.00	Temporary Borrowing	0.00
0.00	VAT Payable	0.00
3,134.64	Creditors	3,083.49
925.43	Receipts in Advance	462.13
<u>4,060.07</u>	TOTAL CURRENT LIABILITIES	<u>3,545.62</u>
<u>982,018.06</u>	TOTAL ASSETS LESS CURRENT LIABILITIES	<u>954,072.10</u>
0.00	Deferred Liabilities	0.00
0.00	Deferred Credits	0.00
<u>0.00</u>		<u>0.00</u>
<u>982,018.06</u>	NET ASSETS	<u>954,072.10</u>

Represented by

287,346.98	General Fund	320,184.06
7,618.45	CIL Funds	29,171.59
1,000.00	Cemetery	3,296.00
15,500.00	Election	19,636.49
15,000.00	Neighbourhood Plan	15,000.00
1,000.00	Depreciation Equipment & Tools & Vehicles	12,272.00
92,797.00	10/30 Year Building Plan	106,497.00
255,166.00	10/30 Year Plan Open Spaces	280,200.00
3,771.00	Community Warden	3,771.00
6,000.00	Staff Reserves	17,600.00
275,165.24	Allocated CIL Funds	126,921.96

Consolidated Balance Sheet

Unaudited

31/03/23		31/03/24
£		£
785.39	Grants FA	2,644.00
14,578.00	Project Carried Over	10,678.00
1,500.00	Tourism	1,500.00
3,000.00	Land/Asset Review	3,000.00
1,290.00	Council Grant / Community Commitments	1,200.00
500.00	Deposit Held for Rickards Hall	500.00
0.00	LONG TERM Investment Accounts	0.00
0.00	Liability Reserves e.g. deposits	0.00
<hr/>		<hr/>
982,018.06		954,072.10
<hr/>		<hr/>
694,671.08	Reserves total excluding general fund and liabilities	633,888.04
0.00	Reserves total of liabilities e.g. deposits	0.00
287,346.98	General fund total	320,184.06
<hr/>		<hr/>
982,018.06		954,072.10
	Notes:	
0.00	Long Term Borrowing	0.00

Signed _____

Chairman

Date

AUDIT OPINION

Responsible Financial Officer

Financial Budget Comparison

Comparison between 01/04/23 and 31/03/24 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

		2023/24	Reserve Movements	Actual Net	Balance	2024/25
INCOME						
Council						
100	C Precept	£64,700.00	£0.00	£64,700.00	£0.00	£75,950.00
115	C Grants	£0.00	£0.00	£2,525.00	£2,525.00	£0.00
116	Receipts - misc	£0.00	£0.00	£4,680.00	£4,680.00	£0.00
135	C Neighbourhood Planning	£0.00	£0.00	£0.00	£0.00	£0.00
160	C Covid 19	£0.00	£0.00	£0.00	£0.00	£0.00
170	C Events	£0.00	£0.00	£0.00	£0.00	£0.00
199	Suspense	£0.00	£0.00	£0.00	£0.00	£0.00
Total Council		£64,700.00	£0.00	£71,905.00	£7,205.00	£75,950.00
Open Spaces						
300	OS Allocation from Precept	£351,498.00	£0.00	£351,498.00	£0.00	£386,564.00
305	OS Cemetery Fees	£16,500.00	£0.00	£12,818.64	-£3,681.36	£17,000.00
310	OS Rents	£11,000.00	£0.00	£12,664.57	£1,664.57	£11,500.00
311	OS Market Rents	£8,000.00	£0.00	£8,484.69	£484.69	£9,000.00
315	OS Maintenance Services	£7,000.00	£0.00	£6,080.99	-£919.01	£7,000.00
320	OS Solar Panels	£1,500.00	£0.00	£0.00	-£1,500.00	£500.00
325	OS Sundry Receipts	£150.00	£0.00	£6,145.90	£5,995.90	£1,000.00
326	OS-Grass Pitch Grant	£0.00	£0.00	£3,520.00	£3,520.00	£3,520.00
Total Open Spaces		£395,648.00	£0.00	£401,212.79	£5,564.79	£436,084.00
Central Services						
200	CS Allocation from Precept	£274,890.00	£0.00	£274,890.00	£0.00	£271,671.00
220	CS Sundry Receipts	£5,234.00	£0.00	£811.06	-£4,422.94	£4,000.00
221	XXXX CS-Sundry Receipts	£0.00	£0.00	£0.00	£0.00	£0.00

Financial Budget Comparison

Comparison between 01/04/23 and 31/03/24 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

		2023/24	Reserve Movements	Actual Net	Balance	2024/25
226	CCLA Interest	£1,500.00	£0.00	£9,775.33	£8,275.33	£9,000.00
227	Bank Interest - Council Barclays	£300.00	£0.00	£4,486.51	£4,186.51	£70.00
228	Barclay Reserve Interest	£0.00	£0.00	£1,948.30	£1,948.30	£4,500.00
235	Church House	£6,589.00	£0.00	£4,587.50	-£2,001.50	£6,800.00
240	Rickards Hall Lettings	£6,500.00	£0.00	£14,666.18	£8,166.18	£10,000.00
245	WI Hall Admin XX	£0.00	£0.00	£0.00	£0.00	£0.00
250	XXXX CS Reserves 10 year Maintenance Plan (TF) XX	£0.00	£0.00	£0.00	£0.00	£0.00
260	XXXX CS Reserves 30 year Maintenance Plan XX	£0.00	£0.00	£0.00	£0.00	£0.00
285	Refuse bags & other sales	£15,000.00	£0.00	£15,210.10	£210.10	£15,000.00
290	CS Insurance Claim Payments	£0.00	£0.00	£0.00	£0.00	£0.00
Total Central Services		£310,013.00	£0.00	£326,374.98	£16,361.98	£321,041.00
Emergency Planning Committee						
500	EP Allocation from Precept	£345.00	£0.00	£345.00	£0.00	£445.00
505	EP Sundry Receipts	£0.00	£0.00	£0.00	£0.00	£0.00
Total Emergency Planning Committee		£345.00	£0.00	£345.00	£0.00	£445.00
Community Warden						
400	CW Precept (ETC Cont)	£10,784.00	£0.00	£10,784.00	£0.00	£10,555.00
405	CW Moat Housing	£1,000.00	£0.00	£1,000.00	£0.00	£1,000.00
410	CW West Kent Housing	£3,500.00	£0.00	£3,500.00	£0.00	£3,500.00
415	CW Westerham	£0.00	£0.00	£0.00	£0.00	£0.00
420	CW John Coldman Trust	£2,000.00	£0.00	£0.00	-£2,000.00	£2,000.00
425	CW Police	£0.00	£0.00	£0.00	£0.00	£0.00
430	CW Great Stonebridge Trust	£7,000.00	£0.00	£8,000.00	£1,000.00	£8,000.00

Financial Budget Comparison

Comparison between 01/04/23 and 31/03/24 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

		2023/24	Reserve Movements	Actual Net	Balance	2024/25
435	CW KCC	£0.00	£0.00	£0.00	£0.00	£0.00
440	XXX CW Contribution for Vehicle	£0.00	£0.00	£0.00	£0.00	£0.00
450	Sundry Receipts	£0.00	£0.00	£0.00	£0.00	£0.00
Total Community Warden		£24,284.00	£0.00	£23,284.00	-£1,000.00	£25,055.00
CIL						
600	CIL	£0.00	£0.00	£15,353.01	£15,353.01	£0.00
605	Interest	£0.00	£0.00	£1,019.37	£1,019.37	£0.00
606	CIL CCLA Interest	£0.00	£0.00	£5,180.76	£5,180.76	£0.00
Total CIL		£0.00	£0.00	£21,553.14	£21,553.14	£0.00
Total Income		<u>£794,990.00</u>	<u>£0.00</u>	<u>£844,674.91</u>	<u>£49,684.91</u>	<u>£858,575.00</u>

Financial Budget Comparison

Comparison between 01/04/23 and 31/03/24 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

		2023/24	Reserve Movements	Actual Net	Balance	2024/25
EXPENDITURE						
Council						
1010	C Contingencies	£10,200.00	£0.00	£0.00	£10,200.00	£10,200.00
1011	C Projects	£6,500.00	£650.00	£0.00	£7,150.00	£7,400.00
1012	C Projects from reserves	£0.00	£4,250.00	£11,400.00	-£7,150.00	£0.00
1020	Miscellaneous Items	£0.00	£0.00	£921.87	-£921.87	£1,200.00
1030	C Grants	£8,000.00	£0.00	£9,290.00	-£1,290.00	£8,000.00
1040	C Replacement Equipment and Tools	£4,000.00	£0.00	£1,783.85	£2,216.15	£4,000.00
1050	C Edenbridge Twinning Association	£500.00	£0.00	£0.00	£500.00	£0.00
1060	C Eden Valley Museum Trust	£6,500.00	£0.00	£6,500.00	£0.00	£6,500.00
1070	C House Project	£8,000.00	£0.00	£8,000.00	£0.00	£9,000.00
1080	C Membership KALC	£1,800.00	£0.00	£1,695.00	£105.00	£2,000.00
1090	Tourism	£0.00	£0.00	£127.92	-£127.92	£0.00
1120	C Summer Playscheme	£2,000.00	£0.00	£3,062.00	-£1,062.00	£3,300.00
1130	C Bonfire Clean Up	£1,200.00	£0.00	£0.00	£1,200.00	£1,350.00
1150	Legal & Professional fees	£5,000.00	£0.00	£12,014.65	-£7,014.65	£5,000.00
1160	Election Costs	£5,000.00	£0.00	£863.51	£4,136.49	£10,000.00
1170	Covid 19 PPE	£0.00	£0.00	£0.00	£0.00	£0.00
1171	C Events	£6,000.00	£0.00	£12,068.22	-£6,068.22	£5,000.00
Total Council		£64,700.00	£4,900.00	£67,727.02	£1,872.98	£72,950.00
Open Spaces						
3000	OS Staff Costs	£203,782.00	£0.00	£209,554.08	-£5,772.08	£235,048.00

Financial Budget Comparison

Comparison between 01/04/23 and 31/03/24 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

		2023/24	Reserve Movements	Actual Net	Balance	2024/25
3010	OS Utilities and Rates	£12,650.00	£0.00	£10,892.38	£1,757.62	£14,000.00
3011	OS Market 1	£4,600.00	£0.00	£1,936.81	£2,663.19	£4,600.00
3012	OS Market 2	£7,379.00	£0.00	£7,755.97	-£376.97	£8,114.00
3016	OS Other Staff Expenses	£3,000.00	£0.00	£3,177.62	-£177.62	£3,000.00
3020	OS IT Equipment and Licences	£0.00	£0.00	£0.00	£0.00	£0.00
3026	OS Sports Pitch Improvements (re grant 326)	£0.00	£0.00	£876.00	-£876.00	£3,520.00
3029	OS Bulky Waste Collection	£1,300.00	£0.00	£1,440.24	-£140.24	£2,000.00
3030	OS External Services Costs	£6,980.00	£0.00	£4,951.50	£2,028.50	£7,000.00
3040	OS Replacement Equipment and Tools	£7,000.00	£0.00	£3,970.37	£3,029.63	£7,000.00
3050	OS Materials	£6,800.00	£0.00	£5,938.07	£861.93	£7,000.00
3055	OS Hanging Baskets & Plants	£6,300.00	£0.00	£6,008.81	£291.19	£6,300.00
3060	OS Buildings Insurance	£2,600.00	£0.00	£3,566.43	-£966.43	£3,923.00
3065	OS Cemetery Expenditure	£493.00	£0.00	£1,718.05	-£1,225.05	£500.00
3070	OS Vehicles/Costs/Fuel	£9,000.00	£0.00	£8,736.67	£263.33	£9,000.00
3080	OS Contingencies	£3,000.00	£0.00	£129.00	£2,871.00	£3,000.00
3090	OS Subs/Misc	£1,000.00	£0.00	£486.68	£513.32	£1,000.00
3100	OS Small Projects	£2,500.00	£0.00	£8,383.15	-£5,883.15	£2,500.00
3110	OS Vandalism	£3,000.00	£0.00	£7,193.49	-£4,193.49	£3,000.00
3130	OS Public Street Lighting Electricity	£18,000.00	£0.00	£18,412.15	-£412.15	£20,000.00
3135	OS Public Street Light Contract Maintenance	£7,500.00	£0.00	£7,103.89	£396.11	£8,000.00

Financial Budget Comparison

Comparison between 01/04/23 and 31/03/24 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

		2023/24	Reserve Movements	Actual Net	Balance	2024/25
3136	OS Public Lighting Repairs	£2,500.00	£0.00	£3,865.75	-£1,365.75	£2,500.00
3140	OS 10 Yr Maintenance Plan	£28,469.00	£0.00	£4,220.43	£24,248.57	£19,244.00
3141	OS Annual and Inspection Costs	£10,295.00	£0.00	£6,677.90	£3,617.10	£14,835.00
3145	OS 30 Yr Maintenance Plan	£31,500.00	£2,832.00	£33,325.00	£1,007.00	£51,000.00
Total Open Spaces		£379,648.00	£2,832.00	£360,320.44	£22,159.56	£436,084.00
Central Services						
2000	CS Staff Costs	£188,779.00	£0.00	£181,943.03	£6,835.97	£190,263.00
2005	CS Other staff/Cllr costs	£7,600.00	£0.00	£3,689.25	£3,910.75	£7,600.00
2010	CS Utilities/Rates/Phones	£11,550.00	£0.00	£13,024.02	-£1,474.02	£13,862.00
2015	Professional HR/ H&S& Risk	£3,600.00	£0.00	£4,295.50	-£695.50	£2,815.00
2020	CS Service/IT/Cleaning/Misc	£12,755.00	£0.00	£12,392.91	£362.09	£13,637.00
2030	CS Photocopier Rental/printing	£1,200.00	£0.00	£988.30	£211.70	£1,238.00
2040	CS Materials/Stationery	£1,600.00	£0.00	£2,010.02	-£410.02	£1,400.00
2050	CS Doggetts, Office and Council Insurance	£7,585.00	£0.00	£8,369.90	-£784.90	£9,380.00
2055	xxx CS Annual Maintenance	£0.00	£0.00	£0.00	£0.00	£0.00
2060	CS 10 Year Buildings Maintenance Plan	£8,120.00	£0.00	£5,047.00	£3,073.00	£8,770.00
2061	CS Annual Maintenance	£5,160.00	£0.00	£330.62	£4,829.38	£5,549.00
2062	CS 30 Yr Building Maintenance Plan	£5,500.00	£0.00	£3,000.00	£2,500.00	£6,500.00
2065	CS Buildings Materials and Repair Costs	£2,500.00	£0.00	£2,457.51	£42.49	£2,500.00
2070	CS Subs/Bank Costs/Sundries	£4,060.00	£0.00	£918.68	£3,141.32	£5,283.00

Financial Budget Comparison

Comparison between 01/04/23 and 31/03/24 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

		2023/24	Reserve Movements	Actual Net	Balance	2024/25
2075	CS Audit Fee External/IA	£3,300.00	£0.00	£2,367.60	£932.40	£3,300.00
2085	CS Garden sacks	£7,000.00	£0.00	£7,953.00	£-953.00	£10,000.00
2090	CS Insurance Claims	£0.00	£0.00	£1,775.27	£-1,775.27	£0.00
2200	CS Church House	£4,370.00	£0.00	£4,327.70	£42.30	£6,897.00
2210	CS Public Toilets 1	£8,209.00	£0.00	£5,249.54	£2,959.46	£8,209.00
2211	CS Public Toilets 2	£9,662.00	£0.00	£10,272.83	£-610.83	£10,528.00
2220	CS Rickards Hall	£10,314.00	£0.00	£9,479.21	£834.79	£13,310.00
Total Central Services		£302,864.00	£0.00	£279,891.89	£22,972.11	£321,041.00
Emergency Planning Committee						
5000	EP Equipment/Tools	£110.00	£0.00	£30.00	£80.00	£110.00
5010	EP Licences	£235.00	£0.00	£112.50	£122.50	£235.00
5011	EP Training	£0.00	£0.00	£0.00	£0.00	£100.00
Total Emergency Planning Committee		£345.00	£0.00	£142.50	£202.50	£445.00
Community Warden						
4000	CW Salary	£22,934.00	£0.00	£14,289.55	£8,644.45	£20,655.00
4010	XXXX CW Management Costs	£0.00	£0.00	£0.00	£0.00	£0.00
4020	XXXX CW Phone	£0.00	£0.00	£0.00	£0.00	£0.00
4030	CW DBS Check	£100.00	£0.00	£0.00	£100.00	£50.00
4040	CW Sundries	£100.00	£0.00	£538.92	£-438.92	£200.00
4050	CW Clothing & Supplies	£200.00	£0.00	£159.25	£40.75	£200.00
4060	CW Vehicle Running Costs	£800.00	£0.00	£274.20	£525.80	£800.00
4070	CW Vehicle Reserve	£0.00	£0.00	£0.00	£0.00	£1,000.00
4080	CW Training	£150.00	£0.00	£49.50	£100.50	£150.00

Financial Budget Comparison

Comparison between 01/04/23 and 31/03/24 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

	2023/24	Reserve Movements	Actual Net	Balance	2024/25
Total Community Warden	£24,284.00	£0.00	£15,311.42	£8,972.58	£23,055.00
CIL					
6000 CIL Payments For ETC Projects	£0.00	£0.00	£0.00	£0.00	£0.00
6001 CIL Grants	£0.00	£148,243.28	£148,243.28	£0.00	£0.00
Total CIL	£0.00	£148,243.28	£148,243.28	£0.00	£0.00
Total Expenditure	<u>£771,841.00</u>	<u>£155,975.28</u>	<u>£871,636.55</u>	<u>£56,829.73</u>	<u>£853,575.00</u>
Total Income	£794,990.00	£0.00	£844,674.91	£49,684.91	£858,575.00
Total Expenditure	£771,841.00	£155,975.28	£871,636.55	£56,179.73	£853,575.00
Total Net Balance	£23,149.00		-£26,961.64	-£6,494.82	£5,000.00

Budget less CIL I&E

Income	£823,121.77
Expenditure	<u>£723,393.27</u>
Total Net Balance	£ 99,728.50

of which £72,578 was moved to earmarked reserves, projects to be completed and £27,150.50 moved to General Reserves. Budget had allowed for £23,149

NB: The reserves I&E accounts is based on actual I&E not budget comparison.